

MOTION NO. M2013-75

**Contract for Planning Services to Update the Regional Long-Range Plan and SEPA Environmental Review**

MEETING:	DATE:	TYPE OF ACTION:	STAFF CONTACT:	PHONE:
Capital Committee	09/12/2013	Final Action	Ric Ilgenfritz, Executive Director, Planning, Environment and Project Development <b>Karen Waterman, Manager, Planning and Development</b>	206-398-5239  206-398-5191

**PROPOSED ACTION**

Authorizes the chief executive officer to execute a contract with Parsons Brinckerhoff, Inc. to provide planning services related to updating the 2005 Regional Long-Range Plan and preparing a programmatic SEPA environmental impact statement in the amount of \$4,330,493 with a 10% contingency of \$433,049, for a total authorized contract amount not to exceed \$4,763,542.

**KEY FEATURES SUMMARY**

- In February 2013, the Board directed staff to proceed with an approach for developing the next phase of the Regional Transit System Plan. The approach included the completion of planning studies for high capacity transit corridors identified in ST2, updating the 2005 Long-Range Plan and preparing a programmatic environmental impact statement. Completion of this analysis will inform the Board's process to develop a package of high-capacity transit investments that could be brought to voters in fall 2016.
- This award would authorize the consultant to begin work to update the Long-Range Plan and develop a programmatic environmental impact statement. The contract also includes an option to complete the next phase of the Regional High-Capacity Transit System Plan. This option would require additional action by the Sound Transit Board of Directors.
- Work to be performed and areas of expertise being provided by the consultant team include environmental review and documentation, high-capacity transit planning, travel forecasting, conceptual engineering, technical evaluation of routes/stations, cost estimation, system operations, project organization and management.
- The Long-Range Plan update and SEPA environmental review are scheduled to be completed by December 2014.

**BACKGROUND**

As approved by the Board, a three-stage approach will be used to develop a plan for the next phase of investments by 2016:

1. HCT corridor studies 2013-2014
2. Long-Range Plan update with SEPA environmental review 2013-2014
3. Development of the next phase of the Regional HCT System Plan (ST3) 2015-2016

The Capital Committee awarded contracts for the HCT corridor studies in July 2013. This authorization would award the second stage of work listed above, as well as a possible option for the third stage.

This contract will update the 2005 Long-Range Plan and prepare a draft and final SEPA environmental impact statement on the plan. The agency uses both a long-range plan and an HCT system plan to guide the planning process for development and expansion of the high capacity

transportation system. A long-range plan presents a comprehensive view of the region's needs and a general vision for meeting these needs over the next 30 to 50 years. The scope of review in the planning work will encompass projects and services meeting the statutory definition of high capacity transit within the Sound Transit district, and will engage partner jurisdictions and the public during the process.

The Long-Range Plan update will include a SEPA environmental impact statement. This will provide programmatic environmental clearance for the projects identified within the Long-Range Plan update.

**FISCAL IMPACT** This action is within the Adopted Budget and sufficient funds remain after approval of this action to fund the remaining work in the Preliminary Engineering Phase as contained in the current cost estimates.

<b>ST3 Planning</b>	<b>2013 TIP</b>	<b>Commitment to Date</b>	<b>This Action</b>	<b>Board Approved Plus Action</b>	<b>Uncommitted / (Shortfall)</b>
Agency Administration	7,800	39	0	39	7,761
Preliminary Engineering	18,400	1,100	4,764	5,864	12,536
Final Design	0	0	0	0	0
Right of Way	0	0	0	0	0
Construction	0	0	0	0	0
Construction Services	0	0	0	0	0
Third Party Agreements	4,000	0	0	0	4,000
Vehicles	0	0	0	0	0
<b>Total Current Budget</b>	<b>30,200</b>	<b>1,139</b>	<b>4,764</b>	<b>5,902</b>	<b>24,298</b>
<b>Phase Detail - Preliminary Engineering</b>					
Preliminary Engineering Phase Activities	18,400	1,100	4,764	4,764	13,636
<b>Total Phase</b>	<b>18,400</b>	<b>1,100</b>	<b>4,764</b>	<b>4,764</b>	<b>13,636</b>
<b>Parsons Brinckerhoff, Inc.</b>					
<b>Contract Detail</b>	<b>Board Approvals to Date</b>	<b>Current Approved Contract Status</b>	<b>Proposed Action</b>	<b>Proposed Total for Board Approval</b>	
Contract Amount	0	0	4,330	4,331	
Contingency	0	0	433	433	
<b>Total</b>	<b>0</b>	<b>0</b>	<b>4,764</b>	<b>4,764</b>	
Percent Contingency	0%	0%	10%	10%	

**Notes:**

Amounts are expressed in Year of Expenditure \$000s.

Board Approvals to Date includes amounts through July 30th 2013, plus any pending Board Actions.

Project Budget is located on page 101 of the 2013 Transit Improvement Plan (TIP).

Board Approvals = Committed to-date + Contingency.

## SMALL BUSINESS PARTICIPATION

### Small Business Goals

Sound Transit Goal: 12%

Commitment: 12.1%

<b>Subconsultant/Subcontractor</b>	<b>Business Type</b>	<b>% of Work</b>	<b>Amount</b>
GB Place Making	Small Business	0.50%	\$23,250
RST International, Inc.	Small Business (DBE)	0.90%	\$38,500
Inova	Small Business (DBE)	4.30%	\$181,000
Sheridan Consulting Group	Small Business (DBE)	0.80%	\$34,020
Transportation Consulting Services	Small Business (DBE)	3.70%	\$157,300
The Underhill Company	Small Business (DBE)	1.90%	\$79,700
<b>Total</b>		<b>12.10%</b>	<b>\$513,770</b>

## EQUAL EMPLOYMENT WORKFORCE PROFILE

4896 employees; 31.1% women; 27.6% minorities.

## PUBLIC INVOLVEMENT

Public involvement will be provided under a separate contract that was awarded in August 2013. This contract will provide information to be used in the extensive public outreach process.

## TIME CONSTRAINTS

A delay in approving the contract beyond September 26, 2013 will delay updates to the Long-Range Plan and hinder efforts to proceed with developing an ST3 Plan by mid-2016.

## PRIOR BOARD/COMMITTEE ACTIONS

Motion No. M2013-11: Approved a planning approach for the next phase of the Regional Transit System Plan in order to meet the requirements for a potential public vote to fund the next phase.

## ENVIRONMENTAL REVIEW

Jl 9/4/2013

## LEGAL REVIEW

JW 9/5/2013

## **MOTION NO. M2013-75**

A motion of the Capital Committee of the Central Puget Sound Regional Transit Authority authorizing the chief executive officer to execute a contract with Parsons Brinckerhoff, Inc. to provide planning services related to updating the 2005 Regional Long-Range Plan and preparing a programmatic SEPA environmental impact statement in the amount of \$4,330,493 with a 10% contingency of \$433,049, for a total authorized contract amount not to exceed \$4,763,542.

### **BACKGROUND:**

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Three-stage approach will be used to develop a plan for the next phase of investments by 2016:

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The Long-Range Plan update will include a SEPA environmental impact statement. This will provide programmatic environmental clearance for the projects identified within the Long-Range Plan update.

The Long-Range Plan update and SEPA environmental review are scheduled to be completed by December 2014.

**MOTION:**

It is hereby moved by the Capital Committee of the Central Puget Sound Regional Transit Authority that the chief executive officer is authorized to execute a contract with Parsons Brinckerhoff, Inc. to provide planning services related to updating the 2005 Regional Long-Range Plan and preparing a programmatic SEPA environmental impact statement in the amount of \$4,330,493 with a 10% contingency of \$433,049, for a total authorized contract amount not to exceed \$4,763,542.

APPROVED by the Capital Committee of the Central Puget Sound Regional Transit Authority at a regular meeting thereof held on September 12, 2013.



Fred Butler  
Capital Committee Chair

ATTEST:



Katie Flores  
Board Coordinator