

## **SOUND TRANSIT BOARD MEETING**

Summary Minutes  
December 19, 2013

### **CALL TO ORDER**

The meeting was called to order at 1:38 p.m. by Chair Pat McCarthy, in the Ruth Fisher Boardroom, 401 South Jackson Street, Seattle, Washington.

### **ROLL CALL**

#### Chair

(P) Pat McCarthy, Pierce County Executive

#### Vice Chairs

(P) Julia Patterson, King County Councilmember

(P) Paul Roberts, Everett Councilmember

#### Boardmembers

(A) Claudia Balducci, Bellevue Councilmember

(P) Fred Butler, Issaquah Council President

(P) Richard Conlin, Seattle Councilmember

(P) Dow Constantine, King County Executive

(P) Dave Earling, City of Edmonds Mayor

(P) David Enslow, City of Sumner Mayor

(P) John Lovick, Snohomish County Executive

(A) John Marchione, City of Redmond Mayor

(A) Joe McDermott, King County Councilmember

(P) Mike McGinn, City of Seattle Mayor

(P) Mary Moss, Lakewood Councilmember

(P) Lynn Peterson, WSDOT Secretary

(P) Larry Phillips, King County Councilmember

(P) Marilyn Strickland, City of Tacoma Mayor

(P) Peter von Reichbauer, King County Councilmember

Ms. Katie Flores, Board Coordinator, announced that a quorum of the Board was present at roll call.

### **REPORT OF THE CHAIR**

Chair McCarthy announced that the Board will be working from a revised agenda.

Chair McCarthy announced that Boardmembers Strickland and von Reichbauer asked to participate in today's meeting by telephone. The Board Rules and Operating Procedures allow members to attend meetings by teleconference with a two-thirds affirmative vote of those members in attendance.

**It was moved by Boardmember Butler, seconded by Vice Chair Roberts, and carried by majority vote that Boardmembers Strickland and von Reichbauer be allowed to participate in the Board meeting by telephone.**

This is the last Board meeting for Vice Chair Julia Patterson. Boardmember Patterson has served on the Sound Transit Board since 2002, including serving as Vice Chair the past two years. She has been an ardent supporter of the regional transit system, and a leader on South King County projects, particularly extending Link light rail to Tukwila and SeaTac.

Boardmember Patterson commented that it has been a pleasure serving on the Board, and remarked how proud she is of the Sound Transit Board and the work that Sound Transit is doing.

This is also the last Board meeting for Boardmember Richard Conlin, who has served on the Board since 2008, including chairing the Audit and Reporting Committee for two years. He has made many contributions as a Boardmember, including helping to navigate station locations with the City of Seattle and local communities and paving the way for TOD projects.

Boardmember Conlin commented that it has been a tremendous experience working on many Sound Transit projects, and complimented fellow Boardmembers and Sound Transit staff for their continuous efforts.

## **CEO REPORT**

Mr. Mike Harbour, Deputy CEO, thanked outgoing Boardmembers for their service and provided an update regarding the medical leave of Joni Earl, Sound Transit CEO.

## **REPORTS TO THE BOARD**

### Sound Transit Long Range Plan Update

Karen Waterman, Planning and Development Manager, and James Irish, Deputy Director of Environmental Affairs and Sustainability, presented a staff report. Mr. Irish explained that Sound Transit has completed the environmental scoping process for the Long Range Plan, which will be followed by a Draft Environmental Impact Statement (DEIS) that is expected to be published during summer 2014. In terms of public outreach during the scoping process, Sound Transit held six public meetings with 263 total attendees, and received over 500 comments through meetings, emails and letters. Sound Transit also received over 11,000 completed online surveys, with approximately 4,500 including written comments at the end of the surveys. Written comments were also received from 32 cities and 13 stakeholder groups.

Many of the public comments expressed support for expanding the regional transit system, with particularly high interest in expanding light rail service. Two corridors with the highest interest in light rail are Ballard to Downtown Seattle and West Seattle to Downtown Seattle. More than 130 suggestions were also received regarding how Sound Transit could partner with jurisdictions to provide transit-oriented development (TOD) and system access improvements.

Ms. Waterman explained that there are two alternatives for the Long Rang Plan that Sound Transit will be exploring, called the "no action" alternative and the "action" alternative. The "no action" alternative is simply continuing with the Long Range Plan that was adopted in 2005, updated to reflect projects that will be completed as part of the ST2 program. The "action" alternative includes ideas from the scoping process that are categorized and evaluated using common criteria. Sound Transit staff is planning to provide a more in-depth scoping summary report during the January Board meeting.

(Boardmember McGinn arrived at this time)

### Northgate Link Extension Project Update

Don Davis, Executive Project Director for North Link, and Ron Endlich, North Link Deputy Project Director, provided a staff report. Mr. Davis provided a brief overview regarding the Northgate Link Extension project, including summarized financial information and future station locations. Design work for each station is currently 60%–90% complete, and tunneling contract work is underway at three sites. Within the past week, construction began at the future U District Station site at Brooklyn Ave NE.

Board Chair McCarthy commented that she is excited about the progress being made in this project and that if the project stays on schedule, the Northgate Station will open for service in 2021.

## **REPORT OF THE CHAIR (RESUMED)**

Chair McCarthy remarked that this is the last Board meeting for Boardmember Mike McGinn, who has served on the Board since 2010. He has been a staunch advocate for rail transit, smart growth and TOD. He has contributed to the Board in many ways, such as his leadership in paving the way for the Ballard Study and exploring the possibility of extending light rail from Downtown Seattle to Ballard.

Boardmember McGinn commented that he is proud to have served on the Board, especially during an exciting time when light rail is expanding and generating widespread public support.

**PUBLIC COMMENT**

(Comments on file with the Board Administrator)

Alex Zimmerman  
Paul W. Locke

**CONSENT AGENDA**

Motion No. M2013-106: Adopting the Sound Transit 2014 State Legislative Program and directing staff to evaluate and engage in issues that impact the agency as it continues to successfully implement the regional high capacity transit system.

Motion No. M2013-93: Amending Motion No. M2006-55 to authorize the chief executive officer to appoint members to the Diversity Oversight Committee and confirming the chief executive officer's prior appointments to the Diversity Oversight Committee.

Motion No. M2013-102: Authorizing the chief executive officer to execute a contract amendment with Stacy and Witbeck, Inc. to provide track, signal and bridge maintenance services for the Sounder Tacoma to Lakewood segment in the amount of \$1,757,079, for a total authorized contract amount not to exceed \$10,723,079.

Motion No. M2013-112: Authorizing the chief executive officer to execute a task order agreement with the Washington State Department of Transportation (WSDOT) for construction services for Stage 3A the Bellevue Way East-North Ramp, an element of East Link Extension, in the amount of \$10,290,845, with a 10% contingency of \$1,029,085, for a total authorized contract amount not to exceed \$11,319,930.

Resolution No. R2013-32: Approving a declaration of surplus real property by the chief executive officer, including the method of disposition for using future proceeds from selling or leasing the property and use the proceeds to reduce the gross project cost of another FTA eligible capital transit project.

Voucher Certification for October 1, 2013 through October 15, 2013

Voucher Certification for October 16, 2013 through October 31, 2013

Voucher Certification for November 1, 2013 through November 15, 2013

**It was moved by Vice Chair Roberts, seconded by Boardmember Enslow, and carried by unanimous vote that the consent agenda be approved as presented.**

**BUSINESS ITEMS**

Motion No. M2013-115: Electing the Sound Transit Board Chair and two Vice Chairs for a two-year term each, beginning January 1, 2014.

**Motion No. M2013-115 was moved by Board Chair McCarthy and seconded by Boardmember Butler.**

		<u>Ayes</u>	<u>Nays</u>
Fred Butler	John Lovick		Larry Phillips
Dow Constantine	Mike McGinn		Paul Roberts
Dave Earling	Mary Moss		Marilyn Strickland
Dave Enslow	Lynn Peterson		Pete von Reichbauer
			Pat McCarthy

**It was carried by the unanimous vote of 13 Boardmembers present that Motion No. M2013-115 electing Dow Constantine as Board Chair, Paul Roberts as the Vice Chair from Snohomish County and Marilyn Strickland as the Vice Chair from Pierce County be approved as presented.**

Resolution No. R2013-33: Adopting an annual budget for the period from January 1 through December 31, 2014.

Chair McCarthy explained that the Board began review of the proposed 2014 annual budget during the September Board meeting. The Capital Committee and Operations and Administration Committee reviewed portions of the budget during the October, November, and December meetings. Normally these committees

forward their budget to the Executive Committee, but this year the committees forwarded their portions of the budget directly to the full Board.

Vice Chair Roberts provided an overview of the Operations and Administration Committee's review of the proposed budget. The \$220.95 million Service Delivery budget will fund ongoing service for ST Express, Sounder, Central Link and Tacoma Link. The Administrative budget will fund \$105 million of debt service and \$101.2 million of departmental work that includes 43 new positions in 2014. The Committee recommends five amendments related to higher fare revenues due to increased ridership forecasts, added fare revenues and expenses for Tacoma Link due to the initiation of charging fares in the 4th quarter of 2014, and a reduction in department budgets due to lower anticipated costs for staff medical benefits.

Boardmember Butler provided an overview of the Capital Committee's review of the proposed budget and Transit Improvement Plan. The proposed Project Delivery budget contains a request of \$719 million to develop, design and construct projects in 2014. The committee recommends 12 amendments to the Project Delivery portion of the budget and Transit Improvement Plan as well as 20 Cash Flow changes. Amendments include funding a signage improvement project to improve wayfinding and help users access Central Link, funding for East Link to accelerate the design and construction of ramps from I-90 to Bellevue Way, and funding for the capital costs of installing fare collection equipment for Tacoma Link.

**It was moved by Boardmember Butler, seconded by Vice Chair Roberts, and carried by unanimous vote of 12 Boardmembers present that Resolution No. R2013-33 be approved as presented.**

Resolution No. R2013-30: Adopting a Real Property Excess, Surplus, and Disposition Policy and superseding Resolution No. R99-35

Roger Hansen, DECM Real Property Director, and Brooke Belman, DECM Chief of Staff, provided a staff report. Ms. Belman provided an overview of prior Board input and actions regarding this policy.

Mr. Hansen explained that the proposed policy provides greater transparency by establishing regular reporting to the Board regarding excess and surplus property. This policy also provides flexibility in the disposition of real property while still complying with funding and legal requirements, encourages collaborative relationships with local jurisdictions in developing TOD plans, and establishes clear priorities in determining disposition methods of surplus properties.

**It was moved by Boardmember Moss, seconded by Vice Chair Roberts, and carried by unanimous vote that Resolution No. R2013-30 be approved as presented.**

Resolution No. R2013-29: Adopting the 2014 Service Implementation Plan and approving the use of preliminary 2015-2019 service changes for planning and forecasting purposes

Because this resolution was reviewed by the Operations and Administration Committee, Boardmember Roberts provided an overview. The proposed Service Implementation Plan does not propose any service changes for 2014. Preliminary service changes for 2015 through 2019 include the start-up of University Link Extension, the South 200th Link extension and the addition of three Sounder round-trips on the South Line. The 2014 SIP includes a detailed ridership and productivity analysis of each Sound Transit route, performance objectives for the coming year, and an updated five-year ridership and fare revenue forecast. Service implementation plans will continue to need Board authorization on an annual basis.

**It was moved by Vice Chair Roberts, seconded by Boardmember Moss, and carried by unanimous vote that Resolution No. R2013-29 be approved as presented.**

Motion No. M2013-110: Authorizing the chief executive officer to execute the Agreement Between the City of Redmond, the Central Puget Sound Regional Transit Authority, and with the Microsoft Corporation for the Overlake Transit Center within the East Link Extension

Because this resolution was reviewed by the Capital Committee, Boardmember Butler provided an overview of this item and the two related items that followed. Through this agreement, Microsoft will contain \$33 million

to Sound Transit to incorporate station enhancements and construction of a pedestrian/bicycle bridge at the Overlake Transit Center. The City of Redmond will own and maintain the bridge upon completion. Boardmember Butler commented that this is an excellent example of collaboration between Sound Transit, Microsoft, and the City of Redmond that will result in significant enhancements to the Overlake Transit Center.

**It was moved by Boardmember Butler, seconded by Boardmember Moss, and carried by unanimous vote that Motion No. M2013-110 be approved as presented.**

Resolution No. R2013-31: Amending the Adopted 2013 Budget for the East Link Extension to (a) increase the 2013 Annual Budget by \$473,000 and (b) increase the Project Lifetime Budget by \$4,028,000 for Overlake Transit Center improvements being funded by an agreement with the Microsoft Corporation.

**It was moved by Boardmember Butler, seconded by Boardmember Moss, and carried by unanimous vote that Resolution No. R2013-31 be approved as presented.**

Motion No. M2013-111: Authorizing the chief executive officer to execute a contract amendment with H-J-H Final Design Partners, a joint venture of HNTB Corporation, Jacobs Engineering Group, Inc., and Hatch Mott MacDonald, for additional design services for the Overlake Transit Center within the East Link Extension in the amount of \$1,300,000 for a new total authorized contract amount not to exceed \$90,922,585.

**It was moved by Boardmember Butler, seconded by Boardmember Moss, and carried by unanimous vote that Motion No. M2013-111 be approved as presented.**

### **CONSENT AGENDA (RESUMED)**

Motion No. M2013-113: Authorizing the chief executive officer to assign a contract previously executed with Wabtec Corporation to its subsidiary Xorail, Inc. for the design and installation of a Positive Train Control system on Sounder vehicles and Sound Transit-owned rail right of way in the amount of \$34,064,839, with a 10% contingency of \$3,406,484, for a total authorized contract amount not to exceed \$37,471,323.

Motion No. M2013-114: Authorizing the chief executive officer to execute a sole source contract with Meteorcomm, LLC to provide Interoperable Train Control software and associated licenses for the Positive Train Control system in the amount of \$392,968 with a 10% contingency of \$39,297, for a total authorized contract amount not to exceed \$432,265

During the consent agenda portion of the meeting, the record omitted Motion No. M2013-113 and Motion No. M2013-114. The consent agenda was resumed to include these items. Chair McCarthy requested that the Board take action on whether to include these items in the approval of the consent agenda.

**It was moved by Boardmember Phillips, seconded by Boardmember Lovick, and carried by unanimous vote that the consent agenda be reapproved with these items included.**

### **EXECUTIVE SESSION**

None.

### **OTHER BUSINESS**

Boardmember Constantine complimented Chair McCarthy for her work as Board Chair during the past two years.

### **NEXT MEETING**

Thursday, January 23, 2014  
1:30 p.m. to 4:00 p.m.  
Ruth Fisher Boardroom

**ADJOURN**

**It was moved by Boardmember Moss, seconded by Vice Chair Roberts and carried by unanimous vote to adjourn the meeting.**

The meeting was adjourned at 3:05 p.m.

  
Dow Constantine  
Board Chair

ATTEST:

  
Marcia Walker  
Board Administrator

APPROVED on January 23, 2014, JAT