

2017 Operating Budget Revision Requests

Operations and Administration Committee

O-1 Operating Budget – CEA Department; Regional Transit ORCA Marketing Project

Total Revision: \$536,500	Funding Source: New Appropriation
Description: Increase the Department budget to reflect the agency's participation in the Regional Transit ORCA Marketing Project. This project is grant funded.	
Justification: ST will participate in the Regional Transit ORCA Marketing Project in consultation with the Regional Marketing Committee partner transit agencies, to increase ORCA awareness and the number of ORCA card users. King County Metro Transit Division, as lead agency for this grant project, will reimburse ST up to \$536,500 in WSDOT Puget Sound Transit Coordination Grant funds for costs incurred by ST on this project. ST will also provide matching funds of \$59,611 in staff time, which have already been included in the Proposed 2017 Department budget.	
Budget / Schedule Risk: Low/Low	

O-2 Revenue Budget - Regional Transit ORCA Marketing Project

Total Revision: \$536,500	Funding Source: WSDOT Puget Sound Transit Coordination Grant
Description: Increase the revenue budget to reflect the receipt of WSDOT Puget Sound Transit Coordination Grant funds for the Regional Transit ORCA Marketing Project.	
Justification: ST will participate in the ORCA Regional Marketing Project with the Regional Marketing Committee partner transit agencies to increase ORCA awareness and the number of ORCA card users in the central Puget Sound region. King County Metro Transit Division, as lead agency for this grant project, will reimburse ST up to \$536,500 in WSDOT Puget Sound Transit Coordination Grant funds for costs incurred by ST on this project.	
Budget / Schedule Risk: Low/Low	

O-3 Revenue Budget - Transit Security Grant Program (Offsets Revision to Capital Program)

Total Revision: \$240,000	Funding Source: Department of Homeland Security Transit Security Grant
Description: Increase the revenue budget to reflect the receipt of a Department of Homeland Security Transit Security Grant for a Video Monitoring System at Union Station.	
Justification: This grant to procure and install a video monitoring system at Union Station will allow the Security Operations Center personnel to monitor activities and events in real time as they occur in the field. The Department of Homeland Security Transit Security Grant Program helps mitigate some of the identified system gaps while allowing security the ability to sustain core capabilities and day to day operations. The agency will receive 100% reimbursement for costs incurred. A \$240,000 budget revision is being requested for the Link CCTV System Upgrade project.	
Budget / Schedule Risk: Low/Low	

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O-4 Operating Budget – DECM Department Consulting Services Budget Increase

Total Revision: \$175,000	Funding Source: New Appropriation
Description: \$175,000 for consultant services for noise vibration analysis for the central Link light rail system.	
Justification: \$175,000 is requested for software and consultant services to provide monitoring equipment and data analysis of outputs of noise and vibration on the active light rail operating system. The results of this analysis would be used to inform future light rail design and to monitor existing noise and vibration levels vs. requirements. The \$175,000 was original planned to be charged to the capital program, but a change in accounting treatment after the preparation of the Proposed 2017 Budget now requires that these funds, if approved, be charged as operating costs.	
Budget / Schedule Risk: Low/Low	

O-5 Operating Budget – DECM Department Consulting Services Budget Increase

Total Revision: \$170,000	Funding Source: New Appropriation
Description: \$170,000 for consultant services to complete a standard specifications document for capital projects.	
Justification: The \$170,000 would be used for completion of a standard specification for physical assets and infrastructure for the light rail system for future system design and construction. \$150,000 was originally budgeted in 2016 for this effort. Only \$30,000 is forecasted to actually be spent, requiring a \$130,000 reauthorization of funds for 2017. In addition, costs for the existing scope have grown by \$20,000 and new scope for Building Information Management (BIM) specifications have been added to the proposed costs – resulting in a \$170,000 budget request (\$130,000 carry forward + \$20,000 higher cost +\$20,000 for new BIM scope).	
Budget / Schedule Risk: Low/Low	

O-6 Operating Budget - DECM Department Staff Increase

Total Revision: \$267,616	Funding Source: New Appropriation
Description: Two new FTEs added to the 2017 Budget, both effective Q1 2017: 1. Executive Project Director, Federal Way 2. Project Coordinator, Federal Way	
Justification: Additional staff for Federal Way Link Extension is still very much needed to navigate the technical work of the project with stakeholders, property owners and third party partners. Executive Project Director directs, manages, and coordinates the delivery of major corridor projects within DECM Department, coordinates assigned activities with other programs and divisions throughout the Agency and major external partners including City of Federal Way, Washington State Department of Transportation (WSDOT), federal transit administration (FTA), Federal Highway Administration (FHWA), King County Metro and other jurisdictions; provides highly responsible and complex technical, policy, and administrative support to the Executive Director. Project Coordinator position is necessary to assist in the day-to-day management of the team and interface with external partners.	
Budget / Schedule Risk: Low/Low	

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O-7 Operating Budget - Operations Department Facilities Repairs Carry Over

Total Revision: \$1,190,096	Funding Source: New Appropriation
Description: Nine operating facilities repair and maintenance activities included in the 2016 budget are deferred until 2017. An extensive list of routine maintenance and scheduled maintenance is established for completion at the beginning of every budget year. A variety of factors impact our ability to complete all of them including unanticipated needs of a higher priority as well as weather and resource constraints. The activities deferred until 2017 include restriping and sealing of parking lots, elevator upgrades, asphalt patching and resurfacing, and other miscellaneous repairs and studies.	
Justification: These activities are incomplete so are deferred to 2017.	
Budget / Schedule Risk: Low/Low	

O-8 Operating Budget - Operations Department Additional Facilities Repairs

Total Revision: \$417,673	Funding Source: New Appropriation
Description: Since the Proposed 2017 Budget was completed, three additional repair and maintenance activities have been identified for inclusion in the Operations Department/Facilities Division budget for 2017.	
<ol style="list-style-type: none"> 1. OMF YA Track Repair – In the OMF yard the earthen structure supporting the YA track has been partially eroded and must be repaired. (\$110,142) 2. Gilliam Creek Fish Exclusion – Emergency interim repair to ensure proper drainage through a culvert off of an ST parking lot located under the elevated light rail guideway within the City of Tukwila. Work is to begin shortly before the beginning of the rainy season. (\$200,000) 3. Storm water Services - The Tukwila Sounder Station and Lynnwood Transit Center have a total of seven retention ponds that must be cleaned out (\$90,531). In addition, on-call services are estimated higher than initially budgeted. (\$17,000) 	
Justification: Work that has identified for 2017 but after the submission of the Proposed 2017 Budget.	
Budget / Schedule Risk: Low/Low	

O-9 Operating Budget – Operations Department OMF Office Renovation

Total Revision: \$47,044	Funding Source: New Appropriation
Description: At the OMF - renovate Office #103 to create two offices.	
Justification: One office is being split into two offices to accommodate rail supervisors and their staff.	
Budget / Schedule Risk: Low/Low	