

MOTION NO. M2016-13
Fire and Life Safety Services

MEETING:	DATE:	TYPE OF ACTION:	STAFF CONTACT:
Operations and Administration Committee	02/04/2016	Final Action	Bonnie Todd, Executive Director, Operations John Weston, Deputy Director, Facilities, Maintenance, Capital and NRV Fleet, Operations

PROPOSED ACTION

Authorizes the chief executive officer to execute a one-year contract with four one-year options with Red Hawk Fire and Security CA LLC to provide fire and life safety services in the amount of \$883,402, with a 10% contingency of \$88,340, for a total authorized contract amount not to exceed \$971,742.

KEY FEATURES SUMMARY

- This action will provide Sound Transit the licensed technicians as required by the International Fire Code and local fire marshals, and equipment necessary to provide continued scheduled and unscheduled fire and life safety services.
- The scope includes inspection, testing, maintenance, repair, and alarm monitoring.
- The contracted service for fire and life safety services will be provided at Sounder, ST Express, and Tacoma Link facilities as well as at Sound Transit offices located in Pierce, King, and Snohomish counties. The contract also allows for additional sites as needed.
- The requested amount covers the first contract year plus the four one-year options.

BACKGROUND

Sound Transit fire and life safety systems and equipment require inspection, testing, maintenance, repair, and monitoring. Service technicians must be licensed and certified to perform the scope of this work. Licensed technicians are required by the International Fire Code and the local fire marshals.

The contracted service for fire and life safety services will be provided at Sounder, ST Express, and Tacoma Link facilities as well as at Sound Transit offices located in Pierce, King, and Snohomish counties. Link facilities are maintained under a third party agreement administered by King County Light Rail Division.

A request for proposals was issued on November 2, 2015. Four companies responded with proposals. A Sound Transit evaluation team determined Red Hawk Fire and Security to be the top ranked firm and the firm that offers the best value for Sound Transit. Since Red Hawk is the current fire and life safety services contractor, there will be a seamless transition between contracts.

FISCAL INFORMATION

The proposed action will be funded from the contract maintenance budget within the Operations Department annual operating budget. The 2016 contract maintenance budget is \$28,915,263. Within that amount, \$102,214 is committed to Fire and Safety maintenance services. Anticipated spending for 2016 under the proposed action is \$92,800.

The proposed action is within the Adopted 2016 Budget and sufficient monies remain after approval of this action to fund other contract maintenance work as contained in the 2016 cost estimates. Spending beyond 2016 will be included in the future annual budgeting cycle.

Currently Year Operations Contract Maintenance budget	Adopted 2016 Budget	Spent and Committed to date in 2016	Contract Expenditures 2016	Remaining 2016 Budget
Fare and Safety Budget	102	7	93	2
Other Contract Maintenance budget	28,813	N/A	N/A	28,867
Total Operations Maintenance budget	28,915	7	93	28,869

Contract Spending Plan	Prior Year(s) Spending	2016 Spending	Future Spending	Total
Red Hawk Fire and Safety		93	878	971

Contract Budget	Approved	Spent to Date	Proposed Action	Contract Value
Red Hawk Fire and Safety	-	-	883	883
Contingency	-	-	88	88
Total Contract	-	-	971	971
Percent Contingency	-	-	10%	10%

Notes:

Spent and Committed to Date = YTD actuals + forecast.

Amounts are expressed in Year of Expenditure \$000.

Board Approvals = Committed to-date + Contingency, and includes pending Board Actions.

Operations Department contract maintenance budget can be found on page 24 of 2016 Proposed Budget book. The Board adopted the 2016 annual operating budget in December, 2015.

SMALL BUSINESS/DBE PARTICIPATION AND APPRENTICESHIP UTILIZATION

Sound Transit promotes and encourages small business participation, which also includes Disadvantaged Business Enterprises (DBEs). Small Business and DBE goals are based upon an examination of subcontracting opportunities contained in the work of this contract and the number of Small Businesses/DBEs available to perform such subcontracting work.

Sound Transit determined that there were few Small Business and DBE subcontracting opportunities based upon the work described in this contract, so Small Business/DBE goals were not established or required.

PUBLIC INVOLVEMENT

Not applicable to this action.

TIME CONSTRAINTS

A one-month delay would not create a significant impact to the schedule.

ENVIRONMENTAL REVIEW

JI 1/26/2015

LEGAL REVIEW

JW 1/26/2016

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A motion of the Operations and Administration Committee of the Central Puget Sound Regional Transit Authority authorizing the chief executive officer to execute a one-year contract with four one-year options with Red Hawk Fire and Security CA LLC to provide fire and life safety services in the amount of \$883,402, with a 10% contingency of \$88,340, for a total authorized contract amount not to exceed \$971,742.

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MOTION:


It is hereby moved by the Operations and Administration Committee of the Central Puget Sound Regional Transit Authority that the chief executive officer is authorized to execute a one-year contract with four one-year options with Red Hawk Fire and Security CA LLC to provide fire and life safety services in the amount of \$883,402, with a 10% contingency of \$88,340, for a total authorized contract amount not to exceed \$971,742.

APPROVED by the Operations and Administration Committee of the Central Puget Sound Regional Transit Authority at a regular meeting thereof held on February 4, 2016.



Paul Roberts
Operations and Administration Committee Chair

ATTEST:



Kathryn Flores
Board Administrator