



SOUND TRANSIT OPERATIONS AND ADMINISTRATION COMMITTEE MEETING
Summary Minutes
February 2, 2017

CALL TO ORDER

The meeting was called to order at 1:00 p.m. by Chair Paul Roberts, in the Ruth Fisher Boardroom, 401 South Jackson Street, Seattle, Washington.

ROLL CALL

Chair

(P) Paul Roberts, Everett Councilmember

Vice Chair

(A) John Marchione, Redmond Mayor

Boardmembers

(P) Dave Earling, Edmonds Mayor

(P) Dave Enslow, Sumner Mayor

(P) Mary Moss, Lakewood Councilmember

Vice Chair

(A) Dave Upthegrove, King County Councilmember

(A) Pete von Reichbauer, King County Councilmember

Paige Armstrong, Board Coordinator, announced that a quorum of the committee was present at roll call.

REPORT OF THE CHAIR

Chair Roberts reported that the meeting agenda was revised to remove item 7F.

CEO REPORT

Service Interruption to the SeaTac Airport during Immigration Protests

Peter Rogoff, CEO reported that on January 28, 2017, there was a 30 minute service interruption for Link light rail during which three trains in each direction skipped the airport station. The service interruption occurred at the request of the Port of Seattle police, who contacted the Link Control Center directly requesting service to the station to stop, citing reasons of safety and security.

Shortly after the closure, the Port of Seattle and Sound Transit had conversations regarding the decision to interrupt service. Following the incident, Sound Transit Board Chair Dave Somers, directed Mr. Rogoff to meet with Rob Gannon, the General Manager of King County Metro, to discuss protocols for similar situations and determine how to make sure the correct decisions are made in real time. Going forward the two agencies will initiate a formal protocol in these situations, and the CEO or General Manager will review any disruptions to service or requested service interruptions to analyze a genuine threat to public safety.

PUBLIC COMMENT

Mark Dublin

REPORT TO THE COMMITTEE

Ridership and Operations Report

David Huffaker, Deputy Executive Director, Operations and Support Services, provided the report. Overall system wide ridership for December 2016 was up 27 percent from December 2015, and annually ridership is up 23 percent. Link annual ridership is up 65 percent, and Sounder ridership is up eight percent. ST Express ridership grew by about one percent, and Tacoma Link ridership has declined 3.5 percent.

Traffic congestion and overcrowding continue to have a negative effect on customer service, customer complaints, and on-time performance for ST Express. There have been an additional 15,000 hours of service in 2016 and we expect to see improvement in complaints for 2017. Sounder on-time performance was below target for December, but improved greatly from November, and as a result, customer complaints decreased in December. Construction work that has been ongoing at the Auburn Sounder Station was completed on January 1, 2017, so Sounder on-time performance should improve.

The Tacoma Trestle project will take place over President's Day weekend from February 17 to February 22, 2017, during this time Sounder service will end at the Puyallup station. During the service interruption, Sounder will operate an express bus bridge between Lakewood, South Tacoma, and the Tacoma Dome, to Puyallup which will be the temporary terminus station. There has been a robust customer service planning process, and there will be customer ambassadors at all stations thought the project.

Chair Paul Roberts asked for clarification about the ongoing construction work being done by BNSF at the Auburn Sounder Station. Mr. Huffaker replied that a third track is being added for freight near the Auburn station. Construction of the third track is complete, but testing of the new track will continue to impact Sounder service for a short period of time. Sound Transit expects to see a reflection of customer complaint decreases in the December 2016 ridership report.

BUSINESS ITEMS

Items for Committee Final Action

Minutes of the January 5, 2017 Operations and Administration Committee Meeting

It was moved by Boardmember Moss, seconded by Boardmember Earling, and carried by unanimous vote that the minutes of the January 5, 2017 Operations and Administration Committee meeting be approved as presented.

Motion No. M2017-12: Authorizing the chief executive officer to execute an amendment to the contract with Centennial Contractors Enterprises, Inc. to provide construction services for the Union Station Garden Level Remodel project in the amount of \$112,027 for a new total authorized agreement amount not to exceed \$780,398.

David Huffaker, Deputy Executive Director, Operations and Support Services, provided the staff report. This contract amendment will enable the completion of the Union Station Garden Level Remodel project, which will allow the furnishing and assembly of an increase in workstations, from 99 currently to a total of 151.

It was moved by Boardmember Moss, seconded by Boardmember Enslow, and carried by unanimous vote that Motion No. M2017-12 be approved as presented.

Motion No. M2017-13: Authorizing the chief executive officer to execute a one-year contract with four one-year options with Underground Detection Services Corporation to provide utility locator services for Sound Transit properties for a total authorized contract amount not to exceed \$686,303.

David Huffaker, Deputy Executive Director, Operations and Support Services, provided the staff report. This contract brings Sound Transit into compliance with a state requirement to provide on-call utility location service to all individuals or groups who will be completing excavation work on or near Sound Transit properties. This service was previously contracted out under a contract within the CEO's authority, but the increase in property and operations size of Sound Transit has brought the contract size out of the CEO's authority and into the Board's authority.

It was moved by Boardmember Moss, seconded by Boardmember Enslow, and carried by unanimous vote that Motion No. M2017-13 be approved as presented.

Motion No. M2017-14: Authorizing the chief executive officer to (1) execute contracts with Harris Rand Lusk; 360 IT Professionals, Inc.; Lincoln & Associates, Inc.; KL 2 Connects: LLC; and Cooperative Personnel Services (dba CPR HR Consulting) for recruitment services to support staffing Sound Transit's Capital projects for two-year terms in an aggregate amount of \$1,500,000, with three one-year options to extend, and (2) execute individual contracts that exceed \$200,000, provided the aggregate amount does not exceed \$1,500,000.

Stephanie Finney, Human Resources Manager, Recruitment and Retention, provided the staff report. The proposed action would provide recruitment services for hard to fill job openings that will be occurring more frequently with the increase in the capital program work of the agency.

It was moved by Boardmember Earling, seconded by Boardmember Enslow, and carried by unanimous vote that Motion No. M2017-14 be approved as presented.

Motion No. M2017-15: Authorizing the chief executive officer to execute a two-year contract with DLT Solutions, LLC to provide an Oracle Unifier contract management system and implementation services in the amount of \$1,563,075, with a 15 percent contingency of \$234,461, for a total authorized contract amount not to exceed \$1,797,536.

Jason Weiss, Deputy Executive Director and Chief Information Officer, provided the staff report. This contract would update and replace a system that has been in place for 14 years managing construction contracts in the Design Engineering and Construction Management department. The proposed contract utilizes a U.S. Communities 'piggyback' contract to obtain a 75 percent discount on the software.

It was moved by Boardmember Enslow, seconded by Boardmember Moss, and carried by unanimous vote that Motion No. M2017-15 be approved as presented.

EXECUTIVE SESSION

None.

OTHER BUSINESS

None.

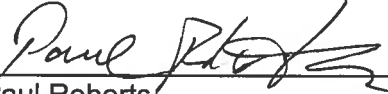
NEXT MEETING

Thursday, March 2, 2017
1:00 to 2:30 p.m.
Ruth Fisher Boardroom

ADJOURN

A motion to adjourn was moved by Boardmember Moss, seconded by Boardmember Enslow, and carried by unanimous vote.

The meeting was adjourned at 1:28 p.m.



Paul Roberts
Operations and Administration Committee Chair

ATTEST:



Katie Flores
Board Administrator

APPROVED on March 2, 2017. PIA