



MOTION NO. M2017-25

**Grant Agreement with the Washington State Department of Commerce**

MEETING:	DATE:	TYPE OF ACTION:	STAFF CONTACT:
Operations and Administration Committee	03/02/2017	Final Action	Bonnie Todd, Executive Director of Operations <b>David Huffaker, Deputy Executive Director, Operations and Support Services</b>

PROPOSED ACTION

Authorizes the chief executive officer to execute a Grant Agreement with the State of Washington Department of Commerce to reimburse Sound Transit for Energy Efficiency Improvement projects for a total amount not to exceed \$350,000.

KEY FEATURES SUMMARY

- The action will authorize the CEO to execute a grant agreement with the State of Washington Department of Commerce to reimburse the agency for a portion of the costs, up to \$350,000, of four energy efficiency projects that will be completed by the end of 2017.
- The grant agreement requires state inspection of the energy improvements and that Sound Transit provide the state with data on energy consumption and savings annually for three years after a project's completion.
- This action has no impact on the project budgets.

BACKGROUND

Last year Sound Transit applied for and received a State of Washington Department of Commerce Energy Grant in the amount of \$350,000 to pay for recommended improvements at four facilities. A contract for design and construction of lighting upgrades at three of the four facilities – Puyallup Station, Sumner Station, and Kent Station Platform was approved by the board through Motion M2016-55 in July.

A contract for lighting and heating, air conditioning and ventilation (HVAC) upgrades for the Link Operations and Maintenance Facility will be brought to the Board later this year.

Full costs for all the projects are in the approved budget. Once all projects have been completed, the agency will be able to receive the state grant funds, up to \$350,000, to offset final costs of the projects.

Resolution R2016-23 authorizes Sound Transit's chief executive officer to sign Federal Transit Administration (FTA) grant agreements but is silent on non-FTA grant agreements; therefore, the agency is seeking board approval to allow the CEO to sign for non-FTA grant funding.

#### FISCAL INFORMATION

The proposed action will enable Sound Transit to receive a State of Washington Department of Commerce Energy Grant in the amount of \$350,000. The Department of Commerce will be reimbursing 100% of eligible project expenditures, up to the maximum payable amount of \$350,000. This revenue is within the local and state contributions category of agency revenues and financing sources, and was not included in the adopted 2017 revenue budget.

#### SMALL BUSINESS/DBE PARTICIPATION

Not applicable to this action.

#### PUBLIC INVOLVEMENT

Not applicable to this action.

#### TIME CONSTRAINTS

A one month delay would not impact the project schedule.

#### PRIOR BOARD/COMMITTEE ACTIONS

M2016-55: Authorizes the chief executive officer to execute a contract with Ameresco Quantum, LLC to provide design and construction services for the Puyallup Station, Sumner Station, and Kent Station Platform Lighting Upgrade projects for a total authorized contract amount not to exceed \$548,000.

#### ENVIRONMENTAL REVIEW

JI 2/17/2017

#### LEGAL REVIEW

AJP 2/23/2017



**MOTION NO. M2017-25**

A motion of the Operations and Administration Committee of the Central Puget Sound Regional Transit Authority authorizing the chief executive officer to execute a Grant Agreement with the State of Washington Department of Commerce to reimburse Sound Transit for Energy Efficiency Improvement projects for a total amount not to exceed \$350,000.

**BACKGROUND:**

Last year Sound Transit applied for and received a State of Washington Department of Commerce Energy Grant in the amount of \$350,000 to pay for recommended improvements at four facilities. A contract for design and construction of lighting upgrades at three of the four facilities – Puyallup Station, Sumner Station, and Kent Station Platform was approved by the board through Motion M2016-55 in July.

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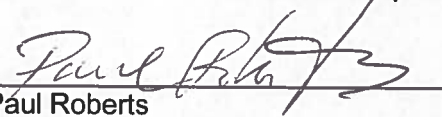
Resolution R2016-23 authorizes Sound Transit's chief executive officer to sign Federal Transit Administration (FTA) grant agreements but is silent on non-FTA grant agreements; therefore, the agency is seeking board approval to allow the CEO to sign for non-FTA grant funding.

The action will authorize the CEO to execute a grant agreement with the State of Washington Department of Commerce to reimburse the agency for a portion of the costs, up to \$350,000, of four energy efficiency projects that will be completed by the end of 2017.


**MOTION:**

It is hereby moved by the Operations and Administration Committee of the Central Puget Sound Regional Transit Authority that the chief executive officer is authorized to execute a Grant Agreement with the State of Washington Department of Commerce to reimburse Sound Transit for Energy Efficiency Improvement projects for a total amount not to exceed \$350,000.

APPROVED by the Operations and Administration Committee of the Central Puget Sound Regional Transit Authority at a regular meeting thereof held on March 2, 2017.

  
Paul Roberts  
Operations and Administration Committee Chair

ATTEST:

  
Kathryn Flores  
Board Administrator