

SOUND TRANSIT BOARD MEETING

Summary Minutes**February 22, 2018**

CALL TO ORDER

The meeting was called to order at 1:35 p.m. by Chair Somers, in the Ruth Fisher Boardroom, 401 South Jackson Street, Seattle, Washington.

ROLL CALL

Chair

(P) *Dave Somers, Snohomish County Executive*

Vice Chairs

(P) *John Marchione, City of Redmond Mayor*

(P) *Ron Lucas, City of Steilacoom Mayor*

Board Members

(P) *Nancy Backus, City of Auburn Mayor*

(P) *David Baker, City of Kenmore Mayor*

(P) *Claudia Balducci, King County Councilmember*

(P) *Dow Constantine, King County Executive*

(A) *Bruce Dammeier, Pierce County Executive*

(A) *Jenny Durkan, Seattle Mayor*

(P) *Dave Earling, City of Edmonds Mayor*

(P) *Rob Johnson, Seattle Councilmember*

(A) *Kent Keel, City of University Place Mayor*

(P) *Joe McDermott, King County Council Chair*

(P) *Paul Roberts, Everett Councilmember*

(P) *Patty Rubstello, WSDOT Alternate*

(P) *Dave Uptegrove, King County Councilmember*

(P) *Peter von Reichbauer, King County*

Councilmember

(P) *Victoria Woodards, City of Tacoma Mayor*

Katie Flores, Board Administrator, announced that a quorum of the Board was present at roll call.

REPORT OF THE CHAIR

Welcome Board Member Victoria Woodards

Mr. Somers welcomed Board Member Woodards to her first meeting on the Sound Transit Board.

Appointments to King County Transportation Boards

Mr. Somers reported that he has appointed Board Member Baker to represent Sound Transit on the Eastside Transportation Partnership, Board Member Roberts to serve on the SeaShore, and Board Member von Reichbauer to serve on the South County Area Transportation Board.

CHIEF EXECUTIVE OFFICER'S REPORT

Recognition of Lee Newgent

CEO Peter Rogoff commended Mr. Newgent for his long career serving as an advocate for transit and for women and men in the labor industries. Mr. Rogoff commented that no one has better championed Sound Transit's work and the regional transportation system, not just for the jobs that the capital program has created, but also for the improvement in the quality of life for everyone in the region through the improvement of transportation options.

Sound Transit Procurements and Contracts team wins Pareto Award

Mr. Rogoff congratulated the procurement team for winning the Pareto Award of Excellence in Public Procurement. The award is internationally recognized and the highest form of peer recognition that can

be bestowed on an agency for outstanding achievements in public procurement. Sound Transit is one of only three agencies in North America to receive this accreditation, and this is the second consecutive certificate, which will be valid for five years.

Legislative Update from Olympia

Different bills have been introduced in the House and the Senate that would affect the Motor Vehicle Excise Tax (MVET) schedule and collection. The legislative session is slated to end on March 8, 2018, and staff is working hard to message that any potential bill that would affect the revenue collected by the MVET should be accompanied by replacement and backfill measures from other sources.

Washington D.C. Trip

Mr. Rogoff stated that he and several staff members traveled to Washington D.C. to meet with the Administrator of the Federal Transit Administration (FTA) and the acting Administrator of the Federal Railroad Administration (FRA). The meetings with the FRA centered around the installation of Positive Train Control (PTC) following the DuPont tragedy. The FRA was pleased to hear Sound Transit's update that implementation of this system will be ready well before the regulations and requirements for its use are active.

Mr. Rogoff called attention to a letter the Board members have in their packets from a significant number of the major employers in the region that was addressed to Secretary Chao of the United States Department of Transportation. The letter was written in support of the full funding grant agreement that the Lynnwood Link Project submitted an application for last year.

New Hires

The agency has recently hired a Chief Customer Experience Officer, Russ Arnold, who has over 15 years of experience with various transit agencies around the nation. In addition, Michael Trzupsek, has joined the agency as the interim Chief Financial Officer (CFO) while a nationwide search for a new CFO is undertaken.

Agency Goals and Milestones

CEO Rogoff presented the accomplishment of the 2017 milestones, and introduced the new 2018 milestones. The list of milestones established for 2018 is the largest the agency has had, and Mr. Rogoff outlined some highlights of the goals:

Customer Service

- Hire a Chief Customer Experience Officer
- Start double-deck coaches into service
- Launch a mobile-friendly website
- Ridership reaching record 50 million with 165,600 daily boardings
- Update Transit-Oriented Development (TOD) policy

Planning and Operations

- Initiate project development on South Sounder expansion program
- Launch on-demand bike locker program
- Select Sounder Base project to be built
- Select Downtown Redmond Link project to be built
- Begin Bus Rapid Transit alternatives development

System Design

- Issue design/build Request for Proposal (RFP) for Puyallup/Sumner projects
- Issue design/build RFP for Federal Way Link Extension

- Set budget and schedule for Lynnwood Link Extension
- Set budget and schedule for Federal Way Link Extension
- Set budget and schedules for Puyallup/Sumner projects

System Construction

- Break ground for Operations and Maintenance Facility-East
- Northgate Link tunneling substantially complete
- Open Northgate Station parking garage
- Complete Downtown Bellevue Tunnel excavation
- Complete post-tensioning of I-90 floating bridge

Planning the Future – Workforce

- Implement paid family leave program
- Launch workplace flexibility program
- Launch new employee training content and interface
- Complete co-location of all system expansion project teams

Planning the Future – Strategy and Technology

- Adopt strategic access fund guidelines
- Adopt service plan for rail-only Downtown Seattle Transit Tunnel
- Adopt updated ST Sustainability Plan
- Award contract for Next Generation ORCA System Integrator

PUBLIC COMMENT

Paul W. Locke
 Joe Kunzler
 Marguerite Richard
 Will Knedlik

CONSENT AGENDA

Minutes of the December 21, 2017, Board Meeting.

Minutes of the January 25, 2018, Board Meeting.

Voucher Certification for January 2018.

Motion No. M2018-18: Authorizing the chief executive officer to execute a contract with WSP USA Inc. to provide project development services for the I-405 Bus Rapid Transit project in the amount of \$5,840,000, with a 10% contingency of \$584,000, for a total not to exceed amount of \$6,424,000.

Motion No. M2018-19: Authorizing the chief executive officer to execute a contract amendment with CDM-Smith to provide engineering and environmental services for Phase 2 and Phase 3 of the Auburn Station Access Improvement project and the Kent Station Access Improvement project in the amount of \$4,371,057 with a 10% contingency of \$437,106 totaling \$4,808,163, for a total authorized contract amount not to exceed \$5,797,781.

Motion No. M2018-20: Authorizing the chief executive officer to amend the contract with Jacobs Project Management Company to provide Phase 2 construction management services for the construction phase of the Tacoma Link Extension in the amount of \$8,420,219, with a 5% contingency of \$421,011 totaling \$8,841,230, for a new total authorized contract amount not to exceed \$9,419,490.

Motion No. M2018-21: Authorizing the chief executive officer to execute a contract with South County Transit Partners to provide design-build project management services for the Federal Way Link Extension in the amount of \$4,604,472, with a contingency of approximately 10% or \$460,447, for a total authorized contract amount not to exceed \$5,064,919.

Motion No. M2018-22: Authorizing the chief executive officer to execute a contract amendment with HDR Engineering, Inc. to provide professional services for the Federal Way Link Extension in the amount of \$5,795,986 with a 10% contingency of \$579,598, totaling \$6,375,584 for a new total authorized contract amount not to exceed \$49,658,708.

Motion No. M2018-23: Authorizing the chief executive officer to execute an amendment to the Construction Services Agreement between Sound Transit and the City of Seattle to provide construction assistance and construction services for the Lynnwood Link Extension in the amount of \$8,045,580, with a 7% contingency of \$564,420, totaling \$8,610,000, for a new total authorized agreement amount not to exceed \$31,427,059.

It was moved by Board Member Johnson, seconded by Board Member Backus, and carried by unanimous vote that the consent agenda be approved as presented.

BUSINESS ITEMS

Resolution No. R2018-03: Authorizing the chief executive officer to acquire certain real property interests, including acquisition by condemnation to the extent authorized by law, and to reimburse eligible relocation and reestablishment expenses incurred by affected owners and tenants as necessary for the Lynnwood Link Extension.

Board Member Balducci stated that the Capital Committee reviewed this action at its February meeting. The action would authorize the acquisition of 13 parcels consisting of full and partial acquisition, temporary construction easements, and/or permanent easements.

The properties are in the Cities of Seattle and Shoreline and are required for the Lynnwood Link Extension.

Board Member Lucas asked if any of these properties had entered imminent domain. Board Member Balducci replied that this motion authorizes the acquisition of the properties, and if they are unable to be obtained through regular means, that is when imminent domain would be required.

It was moved by Board Member Balducci, seconded by Board Member Lucas, and carried by unanimous vote that Resolution No. R2018-03 be approved as presented.

Resolution No. R2018-04: Authorizing the chief executive officer to acquire certain real property interests, including acquisition by condemnation to the extent authorized by law, and to reimburse eligible relocation and reestablishment expenses incurred by affected owners and tenants as necessary for the Downtown Redmond Link Extension.

Board Member Balducci stated that the Capital Committee reviewed this action at its February meeting. The action would authorize the acquisition of four parcels consisting of full and partial acquisition, temporary construction easements, and/or permanent easements.

The parcels are located in the City of Redmond for the Downtown Redmond Link Extension.

It was moved by Board Member Balducci, seconded by Vice Chair Marchione, and carried by majority vote that Resolution No. R2018-04 be approved as presented.

Motion No. M2018-14: Authorizing the chief executive officer to execute a contract amendment with Granicus, Inc. (formerly GovDelivery, Inc.) to provide e-mail and text message delivery and subscription services in the amount of \$87,543 with a 10% contingency of \$8,754 for a new total authorized contract amount not to exceed \$419,992 plus applicable taxes.

Jennifer Dice, Director of Digital Communications, provided the staff report. The motion is coming straight to the Board because the February meeting of the Operations and Administration Committee was cancelled. Ms. Dice presented the action, which is a contract for a communications system that will allow staff to send text messages and emails to customers who sign up for transportation updates. She

continued that this is a contract extension, and throughout the period of the extension, staff will be undertaking a full competitive acquisition process.

It was moved by Board Member Roberts, seconded by Vice Chair Marchione, and carried by unanimous vote that Motion No. M2018-14 be approved as presented.

Motion No. M2018-24: Appointing Mr. Richard Kimball and Ms. Alexandria La Bolle to the Citizen Oversight Panel for a term of four years beginning March 1, 2018, and expiring February 28, 2022.

Katie Flores, Board Administrator, provided the staff report. The two appointments would fill vacancies on the Citizen Oversight Panel (COP) for Pierce and North King Counties. Mr. Kimball lives in Sumner and holds a degree in procurement and contracting. He has experience in research and development, field engineering, and supply chain and logistics management.

Ms. La Bolle works in Seattle for the Washington State Department of Transportation (WSDOT) as a Lane Equipment and Data Systems Analyst. She has experience in engineering and government processes, with former experience in the Urban Corridors Office at WSDOT and in the field of Healthcare IT Services.

It was moved by Board Member Backus, seconded by Board Member McDermott, and carried by unanimous vote that Motion No. M2018-24 be approved as presented.

EXECUTIVE SESSION

At 2:15 p.m., Chair Somers announced that the Board would convene an executive session that would last 60 minutes. The Board may consider action following the executive session. Desmond Brown, General Counsel, announced that the executive session is authorized under RCW 42.30.110(1)(g) to review the performance of a public employee.

At 3:15 p.m., the Executive Session was extended by 60 minutes.

At 4:15 p.m., the Executive Session was extended by 40 minutes.

At 4:55 p.m., the Executive Session was extended by 25 minutes.

Chair Somers reconvened the meeting at 5:20 p.m.

NEXT MEETING

Thursday, March 22, 2018
1:30 to 4:00 p.m.
Ruth Fisher Boardroom

ADJOURN

The meeting adjourned at 5:20 p.m.



Dave Somers
Board Chair

ATTEST:


Kathryn Flores
Board Administrator

APPROVED on March 22, 2018, PIA