

**MOTION NO. M2018-118**
**Contract for Systemwide Public Safety and Security Services**

<b>MEETING:</b>	<b>DATE:</b>	<b>TYPE OF ACTION:</b>	<b>STAFF CONTACT:</b>
Operations and Administrative Committee	10/04/2018	Recommend to Board	Bonnie Todd, Executive Director of Operations
Board	10/25/2018	Final Action	<b>Ken Cummins, Director of Public Safety</b>

**PROPOSED ACTION**

Authorizes the chief executive officer to execute a five-year contract with one two-year option to extend and one one-year option to extend with Securitas Security Services USA, Inc. to provide public safety and security services in the amount of \$158,550,865 with an 8% contingency of \$12,684,069 for a total authorized contract amount not to exceed \$171,234,934 plus applicable taxes.

**KEY FEATURES SUMMARY**

- Public safety and security services provided in this contract include transit security, fare enforcement, and Security Operation Center (SOC) operations based on an approved schedule and set rates.
- This contract provides public safety and security services for all Sound Transit-owned and operated facilities in King, Pierce, and Snohomish counties including all administrative offices and maintenance facilities. Public safety and security functions are also provided onboard for Sounder, Link, and Tacoma Link services.
- This contract includes estimated service hours for the additional services needed for the Downtown Seattle Transit Tunnel, Northgate Link Extension, Eastlink Extension, Federal Way Link Extension, and Lynnwood Link Extension to include post-substantial completion and pre-revenue security services.
- The current agreement for security services with Securitas Security Services USA, Inc. expires December 31, 2018.
- The total authorized amount will cover all eight potential years of the contract.
- The contract includes equipment such as vehicles, items to equip each officer, and electronic stations for officer communications.
- Equipment for this contract is taxable, and the tax is estimated to be \$477,772.

**BACKGROUND**

The Board Security, Law Enforcement, and Emergency Management Policy, Resolution No. R2017-14, shows Sound Transit's commitment to providing a safe and secure environment for passengers, employees, contractors, emergency responders, and the public by providing security and/or enhanced law enforcement services as necessary to address quality of life issues and promote community confidence. Working in conjunction with the agency's contracted law enforcement, the contracted security provider provides the majority of the personnel executing Sound Transit's Public Safety and Security strategy.

Sound Transit determines the staffing hours needed for its facilities and services. The contractor determines staffing levels and numbers. Costs for contracted services are based on the actual hours of service provided.

Services are provided in three functional areas:

- Transit Security Unit provides customer service, inspection of critical infrastructure, uniformed presence and patrols for Sounder, Tacoma Link, Link, and ST Express facilities.
- Fare Enforcement Unit provides customer service, security, and fare inspection on Link and Sounder service.
- Security Operation Center provides 24/7 dispatch and security phone response for Sound Transit customers and employees with safety or security concerns. The Security Operation Center also serves as a hub for information to Station Agents and Security personnel during service interruptions and monitors CCTV and Customer Emergency Call Stations.

In addition, contracted security officers provide as needed services to various Sound Transit business units such as Property Management, Community Outreach, and the Capital Project teams.

## **PROCUREMENT INFORMATION**

A Request for Proposals (RFP) was issued on April 18, 2018, for these services. Six proposals were received. Proposals were evaluated by an evaluation committee and the proposal from Securitas Security Services USA, Inc. was selected as the best value for Sound Transit.

## **FISCAL INFORMATION**

The proposed action will execute a new contract beginning in January 2019, for up to eight years for a total amount not to exceed \$171,234,934. The first year of the contract will be funded through the Board adoption of the 2019 annual operating budget.

For 2018, the amount forecasted for Securitas Security Services is \$8,876,030 and the proposed 2019 amount is \$15,341,504. The primary drivers for the escalation are:

- Significant wage increase to remain competitive. Average wage increase will be roughly 19%, with starting wage to be increased from \$16.90 to \$20 per hour
- Change in Washington State Law regarding paid time off (unlimited time off as accrued)
- Significant increase in health care premiums
- Significant increase in cost per square foot for the contractor's support facilities and other overhead cost increases
- Staffing levels are expect to increase from 160 to 210.

The Proposed 2019 Budget will be brought to the Board for consideration on October 25<sup>th</sup>, 2018. Expenditures will be funded from the Services category within Operations Department's operating budget.

## **SMALL BUSINESS AND DBE PARTICIPATION**

Participation by Small Businesses and Disadvantaged Business Enterprises (DBEs) Sound Transit promotes and encourages small business participation, which also includes Disadvantaged Business Enterprises (DBEs). Small Business and DBE goals are based upon an examination of subcontracting opportunities contained in the work of this contract and the number of Small Businesses/DBEs available to perform such subcontracting work.

Sound Transit determined that there were few Small Business and DBE subcontracting opportunities based upon the work described in this contract, so Small Business/DBE goals were not established.

## **PUBLIC INVOLVEMENT**

Not applicable to this action.

## **TIME CONSTRAINTS**

A one-month delay would impact the project schedule. In order for the contractor to begin hiring and training security officers, the contract needs to be signed prior to December 31, 2018.

## **PRIOR BOARD/COMMITTEE ACTIONS**

Motion No. M2018-69: Authorized the chief executive officer to execute a contract amendment with Securitas Security Services USA, Inc. to provide a four-month contract extension, from August 31, 2018, to December 31, 2018, for systemwide security services in the amount of \$4,400,000, for a new total authorized contract amount not to exceed \$45,822,000

Resolution No. R2017-14: Adopted a Security, Law Enforcement and Emergency Management Policy.

Motion No. M2013-37: Authorized the chief executive officer to execute a five-year contract with Securitas Security Services USA Inc. to provide systemwide security services for a total authorized contract amount not to exceed \$41,222,000.

## **ENVIRONMENTAL REVIEW**

KH 9/27/18

## **LEGAL REVIEW**

AJP 9/28/18



## **MOTION NO. M2018-118**

A motion of the Board of the Central Puget Sound Regional Transit Authority authorizing the chief executive officer to execute a five-year contract with one two-year option to extend and one one-year option to extend with Securitas Security Services USA, Inc. to provide public safety and security services in the amount of \$158,550,865 with an 8% contingency of \$12,684,069 for a total authorized contract amount not to exceed \$171,234,934 plus applicable taxes.

### **BACKGROUND:**

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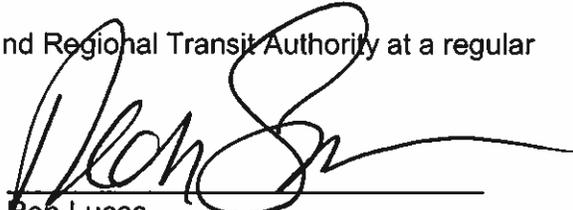
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**MOTION:**

It is hereby moved by the Board of the Central Puget Sound Regional Transit Authority that the chief executive officer to execute a five-year contract with one two-year option to extend and one one-year option to extend with Securitas Security Services USA, Inc. to provide public safety and security services in the amount of \$158,550,865 with an 8% contingency of \$12,684,069 for a total authorized contract amount not to exceed \$171,234,934 plus applicable taxes

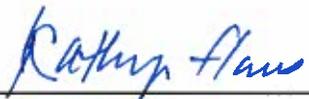
APPROVED by the Board of the Central Puget Sound Regional Transit Authority at a regular meeting thereof held on October 25, 2018.



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Ron Lucas  
Board Vice Chair

ATTEST:



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Kathryn Flores  
Board Administrator