

MOTION NO. M2018-121
Project Administration Agreement with the City of Fife for the Tacoma Dome Link Extension

MEETING:	DATE:	TYPE OF ACTION:	STAFF CONTACT:
Capital Committee	10/11/2018	Recommend to Board	Don Billen, PEPD Executive Director Karen Kitsis, PEPD Deputy Executive Director, Office of Capital Project Development Curvie Hawkins, Tacoma Dome Project Director Claire Chase, Project Manager for Tacoma Dome Link Extension
Board	10/25/2018	Final Action	

PROPOSED ACTION

Authorizes the chief executive officer to execute (1) an agreement with the City of Fife for Project Administration to provide expedited permitting, design, design review, and construction services for the Tacoma Dome Link Extension and (2) Task Order 1 in the amount of \$43,320, with a 10% contingency of \$4,332, for a total authorized agreement amount not to exceed \$47,652.

KEY FEATURES SUMMARY

- This action follows from the Partnering Agreement between the City of Fife and Sound Transit executed on April 28, 2018.
- The Project Administration Agreement defines a relationship for the City and their consultants to expedite permitting, design, design review, and construction services for Tacoma Dome Link Extension (TDLE).
- Task Order 1 covers the Alternatives Development phase and is anticipated to go through June 2019. This Task Order will reimburse the City for staff and consultant time to participate in individual meetings between the City and Sound Transit staff and staff/consultant time to review and comment on documents produced by Sound Transit.
- The expectation is that a Task Order 2 will be executed towards the end of the Alternatives Development phase and prior to or at the end of Task Order 1, which will cover reimbursement to the City staff and/or consultants for participation in the environmental review, conceptual engineering, or other work in the next phase(s) of the TDLE project.
- Task Order 1 is a total of \$43,320 with a 10% contingency of \$4,332. The Task Order includes 60 hours for participation in individual meetings and 396 hours for review and prep.

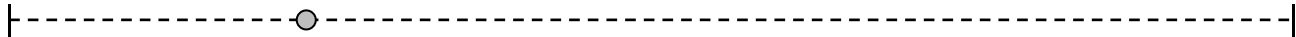
BACKGROUND

The TDLE connects to the Federal Way Link Extension at the Federal Way Transit Center and will travel south and then west to the Tacoma Dome. The total extension for this project will be approximately ten miles. There are four stations and two parking facilities included in the ST3 Plan assumptions for the project: South Federal Way station with parking, Fife station with parking, East Tacoma station, and Tacoma Dome station. The project will travel through the Cities of Federal Way, Fife, Milton, and Tacoma, and will also travel through the reservation of the Puyallup Tribe of Indians. This project also includes the Operations & Maintenance Facility: South, which will be sited somewhere between the Cities of Kent and Tacoma.

This action will reimburse City of Fife staff and consultant time for participation in document reviews and individual meetings throughout the Alternatives Development phase.

Future related actions will include future Task Orders under this Project Administration Agreement; Task Order 2 will likely be executed in spring/summer 2019 to set up staff reimbursement funding for participation in the environmental review, conceptual engineering, and/or other work.

PROJECT STATUS



Project Identification	Alternatives Development	Conceptual Engineering/ Draft EIS	Preliminary Engineering/ Final EIS	Final Design	Construction
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Projected Completion Date for Alternatives Development: Q2 2019.

Project scope, schedule, and budget summary located on page 95 of the July 2018 Link Light Rail Program Progress Report.

FISCAL INFORMATION

This action is within the authorized project allocation to date and sufficient monies remain after approval of this action to fund the remaining work in the third parties phase as contained in the current cost estimates.

The authorized project allocation to date for the Tacoma Dome Link Extension project is \$125,673,000. Within the third parties phase, \$50,000 has been allocated to the budget line item for City of Fife. This proposed action would commit \$47,652, which includes a 10% contingency, to this line item and leave a remaining budget balance of \$2,348.

Tacoma Dome Link Extension

(in thousands)

Project Phase	Proposed Project Allocation to Date	Board Approvals	This Action	Board Approved Plus Action	Uncommitted / (Shortfall)
Agency Administration	\$26,848	\$2,174	\$	\$2,174	\$24,674
Preliminary Engineering	87,075	11,340		11,340	75,735
Final Design				0	0
Third Party	5,750	183	48	230	5,520
Right of Way	6,000			0	6,000
Construction				-	0
Construction Services				-	0
Vehicles					
Total Current Budget	\$125,673	\$13,697	\$48	\$13,745	\$111,928
Phase Detail - Third Parties					
City of Fife	\$50	\$	\$48	\$48	\$2
Other Third Parties	5,700			0	5,700
Total Phase	\$5,750	\$183	\$48	\$48	\$5,702

Agreement Detail	Board Approvals to Date	Current Approved Contract Status	Proposed Action	Proposed Total for Board Approval
City of Fife				
Contract Amount	\$	\$	\$43	\$43
Contingency			4	4
Total Contract Amount	\$	\$	\$48	\$48
Percent Contingency	0%	0%	10%	10%

Notes:

Amounts are expressed in Year of Expenditure \$000s.

Board Approvals = Committed To-Date + Contingency as of Aug 2018, and includes pending Board actions.

For detailed project information, see page 20 of the Adopted 2018 Transit Improvement Plan (TIP).

SMALL BUSINESS/DBE PARTICIPATION AND APPRENTICESHIP UTILIZATION

Not applicable to this action.

PUBLIC INVOLVEMENT

Sound Transit will actively seek public feedback at all project stages for the TDLE Project with the goal of fostering public trust through transparent communication, meaningful involvement, and being responsive to concerns and issues.

TIME CONSTRAINTS

A one-month delay would not create a significant impact to the project schedule, but would delay the City from being allowed to start invoicing Sound Transit.

PRIOR BOARD/COMMITTEE ACTIONS

Motion No. M2018-36: Authorized the chief executive officer to execute a Partnering Agreement with the City of Fife related to the Tacoma Dome Link Extension Project.

ENVIRONMENTAL REVIEW

KH 10/3/18

LEGAL REVIEW

AP 10/5/18

MOTION NO. M2018-121

A motion of the Board of the Central Puget Sound Regional Transit Authority authorizing the chief executive officer to execute (1) an agreement with the City of Fife for Project Administration to provide expedited permitting, design, design review, and construction services for the Tacoma Dome Link Extension and (2) Task Order 1 in the amount of \$43,320, with a 10% contingency of \$4,332, for a total authorized agreement amount not to exceed \$47,652.

BACKGROUND:

The Tacoma Dome Link Extension (TDLE) connects to the Federal Way Link Extension at the Federal Way Transit Center and will travel south and then west to the Tacoma Dome. The total extension for this project will be approximately ten miles. There are four stations and two parking facilities included in the ST3 Plan assumptions for the project: South Federal Way station with parking, Fife station with parking, East Tacoma station, and Tacoma Dome station. The project will travel through the Cities of Federal Way, Fife, Milton, and Tacoma, and will also travel through the reservation of the Puyallup Tribe of Indians. This project also includes the Operations & Maintenance Facility: South, which will be sited somewhere between the Cities of Kent and Tacoma.


This action will execute a Project Administration Agreement with the City of Fife to reimburse City staff and consultant time for participation in document reviews and individual meetings throughout the Alternatives Development phase. The Project Administration Agreement defines a relationship for the City and their consultants to expedite permitting, design, design review, and construction services for Tacoma Dome Link Extension (TDLE).

Task Order 1 is a total of \$43,320 with a 10% contingency of \$4,332. The Task Order includes 60 hours for participation in individual meetings and 396 hours for review and prep. Future related actions will include future Task Orders under this Project Administration Agreement; Task Order 2 will likely be executed in spring/summer 2019 to set up staff reimbursement funding for participation in the environmental review, conceptual engineering, and/or other work.

MOTION:

It is hereby moved by the Board of the Central Puget Sound Regional Transit Authority that the chief executive officer to execute (1) an agreement with the City of Fife for Project Administration to provide expedited permitting, design, design review, and construction services for the Tacoma Dome Link Extension and (2) Task Order 1 in the amount of \$43,320, with a 10% contingency of \$4,332, for a total authorized agreement amount not to exceed \$47,652.

APPROVED by the Board of the Central Puget Sound Regional Transit Authority at a regular meeting thereof held on October 25, 2018.



Ron Lucas
Board Vice Chair

ATTEST:



Kathryn Flores
Board Administrator