

**MOTION NO. M2018-52**
**Agreement with the City of Seattle for Project Administration for the West Seattle and Ballard Link Extensions Project**

<b>MEETING:</b>	<b>DATE:</b>	<b>TYPE OF ACTION:</b>	<b>STAFF CONTACT:</b>
Capital Committee	04/12/2018	Recommendation	Don Billen, Acting PEPD Executive Director
Board	04/26/2018	Final Action	<b>Cathal Ridge, Central Corridor HCT Development Director</b>

**PROPOSED ACTION**

Authorizes the chief executive officer to execute (1) an Agreement with the City of Seattle for project administration services for the West Seattle and Ballard Link Extensions Project that establishes a task order process for Sound Transit to reimburse the City for certain costs essential to meeting Project objectives and schedules; and (2) Task Order One, which establishes the scope, schedule, and budget for services to be provided by the City for the alternatives development phase of the Project, in the amount of \$1,101,050, with a 10% contingency of \$110,105, for a total authorized amount not to exceed \$1,211,155.

**KEY FEATURES SUMMARY**

- This action seeks approval of an agreement and a task order by which Sound Transit will fund certain City of Seattle services for the West Seattle and Ballard Link Extensions Project.
- The agreement and task order one implement the Partnering Agreement (executed by Sound Transit and the City on January 5, 2018) commitment to work cooperatively to negotiate a funding agreement to provide reimbursement to the City for the costs of certain services and products related to the Project.
- The agreement establishes a task order process to reimburse the City for required project administration services that are directly related to the Project, are essential to meeting Project objectives and schedules, and that support Project design, permitting, and construction activities.
- Task Order One provides funding for certain city services related to the alternatives development phase from March 2018 through April 2019. These services include support of early engineering and permit streamlining activities.
- The Seattle City Council is scheduled to approve the execution of the agreement on April 9, 2018.
- Additional future agreements and task orders are expected as the Project advances through subsequent development and delivery phases.

**BACKGROUND**

Voters approved funding for the West Seattle and Ballard Link Extensions in the ST3 Plan. The Project includes the following representative ST3 Plan projects:

West Seattle to Downtown Seattle Light Rail

This representative light rail project would connect West Seattle to Downtown Seattle via Alaska Street, Fauntleroy Way, Genesee Street, Delridge Way, Spokane Street, and the SODO Busway. The representative project includes five stations – one at-grade and four elevated. The project also includes a new connection to the existing Downtown Seattle Transit Tunnel south of the

International District/Chinatown Station, a new rail-only high-rise bridge structure over the Duwamish Waterway, elevated alignment over SR 99 and the S Spokane Street Viaduct, and an elevated alignment in West Seattle.

**Ballard to Downtown Seattle Light Rail**

This project would build light rail from Downtown Seattle to Ballard’s Market Street area. The representative project is elevated along 15th Avenue NW starting at Market Street, crossing Salmon Bay on a rail-only new bridge near the Ballard Bridge. South of Salmon Bay, the alignment would continue in an elevated profile along 15th Avenue NW through the Interbay corridor and Elliott Avenue W, and then transition to a tunnel alignment through the Uptown and South Lake Union neighborhoods. This project would be constructed in conjunction with the Downtown Seattle Light Rail Tunnel project, which would continue the tunnel alignment through downtown to the International District. This segment also constructs the connection of the Downtown Seattle Light Rail Tunnel to the existing Central Link tracks at S Massachusetts Street. This project alignment includes five stations – three elevated and two underground.

**Downtown Seattle Light Rail Tunnel**

This project would build light rail from South Lake Union to the International District. The representative project would be underground along Westlake Avenue at Denny to 6th Ave then 5th Ave until the International District. This project would be constructed in conjunction with the Ballard to Downtown Seattle Light Rail project that connects the north end of this project alignment to Ballard and the south end to a connection with Central Link at S Massachusetts Street. This project contains four underground stations.

The City of Seattle has the authority to permit light rail construction and operation within the City of Seattle consistent with the Project’s status as an essential public facility. The Board of Directors authorized the CEO to execute a Partnering Agreement with the City of Seattle, Motion M2017-161, executed January 5, 2018. The Project Administration Agreement and Task Order One address the commitment in the Partnering Agreement for Sound Transit and the City of Seattle to work cooperatively to negotiate a funding agreement to provide reimbursement to the City for certain services.

The Agreement establishes a task order process for Sound Transit to reimburse the City for tasks that Sound Transit asks the City to undertake, are directly related to the Project, are essential to meeting Project objectives and schedule, and that support Project design, permitting, construction and other Partnering Agreement objectives. Task orders are intended to reimburse the City for certain costs not covered by the City’s land use, permitting, or other fee schedules. Each task order will contain a scope of work, a schedule, a detailed cost estimate and a maximum funding level.

Task Order One establishes the scope, schedule, cost estimate, and maximum funding level for City administration services related to the alternatives development phase of the Project from March 2018 through April 2019. Funded City services will include support of early engineering and permit streamlining activities.

**PROJECT STATUS**

<b>Project Identification</b>	<b>Alternatives Identification</b>	<b>Conceptual Engineering / Draft EIS</b>	<b>Preliminary Engineering / Final EIS</b>	<b>Final Design</b>	<b>Construction</b>
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Projected Completion Date for Alternatives Identification Phase: 2Q 2019

Project scope, schedule, and budget summary located on pages 69-70 of the December, 2017 Agency Progress Report.

**FISCAL INFORMATION**

This action is within the authorized project allocation to date and sufficient funds remain after approval of this action to fund the anticipated remaining work in the third party phase as contained in the current cost estimates.

The authorized project allocation to date for the West Seattle & Ballard Link Extension project is \$285,896,000. Within that amount, \$9,900,000 has been set aside in the Misc. Third Parties budget line item in the third party phase. The proposed action would commit \$1,211,155 to this line item, leaving a remaining uncommitted balance of \$8,688,845.

**West Seattle & Ballard Link Extensions**

(in thousands)

Project Phase	Authorized Project Allocation to Date	Board Approvals	This Action	Board Approved Plus Action	Uncommitted / (Shortfall)
Agency Administration	\$63,080	\$1,932	\$	\$1,932	\$61,148
Preliminary Engineering	205,416	26,853		26,853	178,563
Final Design	0			0	0
Third Party	11,400		1,211	1,211	10,189
Right of Way	6,000	129		129	5,871
Construction	0			-	0
Construction Services	0			-	0
Vehicles	0				
<b>Total Current Budget</b>	<b>\$285,896</b>	<b>\$28,914</b>	<b>\$1,211</b>	<b>\$30,125</b>	<b>\$255,771</b>
<b>Phase Detail - Third Party</b>					
Misc. Third Parties	\$9,900	\$	\$1,211	\$1,211	\$8,689
Other Third Parties	1,500			0	1,500
<b>Total Phase</b>	<b>\$11,400</b>	<b>\$</b>	<b>\$1,211</b>	<b>\$1,211</b>	<b>\$10,189</b>

Agreement Detail City of Seattle	Board Approvals to Date	Current Approved Contract Status	Proposed Action	Proposed Total for Board Approval
Agreement Amount	\$	\$	\$1,101	\$1,101
Contingency			110	110
<b>Total Agreement Amount</b>	<b>\$</b>	<b>\$</b>	<b>\$1,211</b>	<b>\$1,211</b>
Percent Contingency	0%	0%	10%	10%

**Notes:**

Amounts are expressed in Year of Expenditure \$000s.  
 Board Approvals = Committed To-Date + Contingency as of Feb 2018, and includes pending Board actions.  
 For detailed project information, see page 20 of 159 in the Proposed 2018 Transit Improvement Plan (TIP).

**SMALL BUSINESS/DBE PARTICIPATION, APPRENTICESHIP UTILIZATION, AND TITLE VI COMPLIANCE**

Not applicable to this action.

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Not applicable to this action.

## **PUBLIC INVOLVEMENT**

Sound Transit will actively seek public feedback at all Project stages for the West Seattle and Ballard Link Extensions Project with the goal of fostering public trust through transparent communication, meaningful involvement and being responsive to concerns and issues.

In early February 2018, Sound Transit published a Community Engagement Guide for the Project. The guide outlines goals for Project public engagement, how the public can get involved, how feedback will shape the Project, and methods for gathering feedback.

An early scoping period was held February 2 through March 5, 2018. During early scoping, Sound Transit sought and received public and agency input on the ST3 representative project and potential alternatives, comments on the purpose and need of the project, and feedback on potential project benefits and impacts on the community, the environment, and transportation. Early scoping feedback will be incorporated into the development and evaluation of alternatives. Additional opportunities for public engagement are planned throughout the alternatives development phase.

## **TIME CONSTRAINTS**

A one-month delay would not create a significant impact to the project schedule.

## **PRIOR BOARD/COMMITTEE ACTIONS**

Motion No. M2017-161: Authorizing the chief executive officer to execute a Partnering Agreement with the City of Seattle for the West Seattle and Ballard Link Extensions Project.

## **ENVIRONMENTAL REVIEW**

KH 4/2/2018

## **LEGAL REVIEW**

SS 4/05/18

## **MOTION NO. M2018-52**

A motion of the Board of the Central Puget Sound Regional Transit Authority authorizing the chief executive officer to execute (1) an Agreement with the City of Seattle for project administration services for the West Seattle and Ballard Link Extensions Project that establishes a task order process for Sound Transit to reimburse the City for certain costs essential to meeting Project objectives and schedules; and (2) Task Order One, which establishes the scope, schedule, and budget for services to be provided by the City for the alternatives development phase of the Project, in the amount of \$1,101,050, with a 10% contingency of \$110,105, for a total authorized amount not to exceed \$1,211,155.

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**MOTION:**

It is hereby moved by the Board of the Central Puget Sound Regional Transit Authority that the chief executive officer is authorized to execute (1) an Agreement with the City of Seattle for project administration services for the West Seattle and Ballard Link Extensions Project that establishes a task order process for Sound Transit to reimburse the City for certain costs essential to meeting Project objectives and schedules; and (2) Task Order One, which establishes the scope, schedule, and budget for services to be provided by the City for the alternatives development phase of the Project, in the amount of \$1,101,050, with a 10% contingency of \$110,105, for a total authorized amount not to exceed \$1,211,155.

APPROVED by the Board of the Central Puget Sound Regional Transit Authority at a regular meeting thereof held on April 26, 2018.

  
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John Marchione  
Board Vice Chair

ATTEST:

  
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Kathryn Flores  
Board Administrator