

MOTION NO. M2018-69
Contract Extension for System-wide Security Services

MEETING:	DATE:	TYPE OF ACTION:	STAFF CONTACT:
Operations and Administrative Committee Board	06/07/2018 06/28/2018	Recommend to Board Final Action	Bonnie Todd, Executive Director of Operations Ken Cummins, Director of Public Safety

PROPOSED ACTION

Authorizes the chief executive officer to execute a contract amendment with Securitas Security Services USA, Inc. to provide a four month contract extension, from August 31, 2018 to December 31, 2018, for system-wide security services in the amount of \$4,400,000, for a new total authorized contract amount not to exceed \$45,822,000.

KEY FEATURES SUMMARY

- Sound Transit is currently in the middle of a procurement process for the next generation of contracted security. The procurement process was delayed due to questions relating to the responsibility of securing the Downtown Seattle Transit Tunnel and forecasting for future expansions under Sound Transit's Capital System Expansion Implementation Plan.
- This contract extension will allow for Sound Transit to complete the competitive procurement process; allow for any necessary transition in security contracts; and align the contractual year with Sound Transit's budget year.
- This contract extension will be effective from August 31, 2018 to December 31, 2018.

BACKGROUND

The Securitas contract provides security services for approximately 60 facilities in King, Pierce, and Snohomish counties and for Sounder, Link, and Tacoma Link services. This contract currently excludes security for facilities and service covered by existing partner agreements, i.e. the Downtown Seattle Transit Tunnel, Tacoma Dome Station, and ST Express bus service.

The Securitas contract includes 112 transit security officers, 22 fare enforcement officers, 8 dispatch officers, and 20 supervisors and managers. They cover security in three areas:

- The Transit Security Unit provides customer service, inspection of critical infrastructure, uniformed presence and patrols for Link, Sounder, Tacoma Link, and ST Express facilities.
- The Fare Enforcement Unit provides customer service, security, and fare inspection on Link and Sounder service.
- The Security Operations Center provides 24/7 dispatch and security phone response for Sound Transit customers and employees with safety or security concerns. The SOC also serves as a hub for information to Station Agents and Security personnel during service interruptions and monitors CCTV and Customer Emergency Call Stations.

In addition, contracted security officers provide as needed services to various Sound Transit business units such as Property Management, Community Outreach, and the different Capital Project teams.

FISCAL INFORMATION

The proposed action will amend the current contract by \$4,400,000 for a new total authorized contract amount not to exceed \$45,822,000 and will be funded from the Services category within Operations Department's annual operating budget. The Services category budget is \$67,956,749, of which a total \$11,230,680 is estimated for this contract in 2018 (YTD spending of \$2,930,359 and estimated spending for the rest of 2018 of \$8,300,321) and is within the agency's budget authority. After approval of this action, the remaining annual budget amount will be used to fund other department expenditures in 2018.

Operations Department

(in thousands)

Cost Category	2018 Annual Operating Budget ¹	YTD Actuals ²	This Action (Current Year Impact Only)	YTD Actuals Plus Action (Current Year Only)	Remaining Annual Operating Budget
Salaries and Benefits	\$22,533	\$5,426	\$	\$5,426	\$17,107
Services	67,957	19,049	4,400	23,449	44,508
Materials and Supplies	11,663	2,705		2,705	8,958
Utilities	5,632	2,030		2,030	3,601
Taxes	2,868	1,164		1,164	1,704
Purchased Transportation Services	177,101	59,568		59,568	117,534
Miscellaneous	480	122		122	358
Leases and Rentals	9,140	3,013		3,013	6,127
Total Annual Operating Budget	\$297,374	\$93,076	\$4,400	\$97,476	\$199,898

Contract Spending Plan	Spending to Date ³	Forecasted Spend for Remainder of 2018	Future Spending	Total
Securitas Security Services USA Inc.	\$37,522	\$8,300	\$	\$45,822

Contract Detail	Board Approved Contract Value	Proposed Action	Proposed Revised Board Approved Contract Value
Securitas Security Services USA Inc.	\$41,422	\$4,400	\$45,822
Contingency			\$
Contract Amount	41,422	4,400	45,822
Percent Contingency		0%	0%

Notes:

¹2018 Annual Operating Budget is located on page 29 of the Adopted 2018 Budget book.

²YTD Actuals as of April 30, 2018.

³Spending to Date as of April 30, 2018.

SMALL BUSINESS/DBE PARTICIPATION AND APPRENTICESHIP UTILIZATION

Sound Transit promotes and encourages small business participation, which also includes Disadvantaged Business Enterprises (DBEs). Small Business and DBE goals are based upon an examination of subcontracting opportunities contained in the work of this contract and the number of Small Businesses/DBEs available to perform such subcontracting work.

Sound Transit determined that there were few Small Business and DBE subcontracting opportunities based upon the work described in this contract, so Small Business/DBE goals were not established.

PUBLIC INVOLVEMENT

Not applicable to this action.

TIME CONSTRAINTS

A one-month delay would not create a significant impact to the project schedule.

PRIOR BOARD/COMMITTEE ACTIONS

Motion No. M2013-37: Authorized the chief executive officer to execute a five-year contract with Securitas Security Services USA, Inc. to provide system-wide security services for a total authorized contract amount not to exceed \$41,422,000.

ENVIRONMENTAL REVIEW

KH 5/18/2018

LEGAL REVIEW

AJP 6/1/2018

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A motion of the Board of the Central Puget Sound Regional Transit Authority authorizing the chief executive officer the chief executive officer to execute a contract amendment with Securitas Security Services USA, Inc. to provide a four month contract extension, from August 31, 2018 to December 31, 2018, for system-wide security services in the amount of \$4,400,000, for a new total authorized contract amount not to exceed \$45,822,000.

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MOTION:

It is hereby moved by the Board of the Central Puget Sound Regional Transit Authority that the chief executive officer is authorized the chief executive officer to execute a contract amendment with Securitas Security Services USA, Inc. to provide a four month contract extension, from August 31, 2018 to December 31, 2018, for system-wide security services in the amount of \$4,400,000, for a new total authorized contract amount not to exceed \$45,822,000.

APPROVED by the Board of the Central Puget Sound Regional Transit Authority at a regular meeting thereof held on June 28, 2018.



Dave Somers
Board Chair

ATTEST:



Kathryn Flores
Board Administrator