



## Summary Minutes

### System Expansion Committee Meeting June 11, 2020

#### Call to order

The meeting was called to order at 1:39 p.m. by Committee Chair, Claudia Balducci virtually on WebEx.

Due to the Governor’s Stay Home – Stay Healthy Order issued on March 23, 2020, public viewing of the meeting was only available via WebEx. The meeting was streamed on

<https://soundtransit.webex.com/soundtransit/onstage/g.php?MTID=e2791690e0b457ba1cfba970cbe57af69>.

#### Roll call of members

Chair	Vice Chair
(P) Claudia Balducci, King County Councilmember	(P) Victoria Woodards, Tacoma Mayor

Board Members	
(A) Nancy Backus, Auburn Mayor	(A) Kent Keel, University Place Mayor
(P) David Baker, Kenmore Mayor	(A) Nicola Smith, Lynnwood Mayor
(A) Jenny Durkan, Seattle Mayor	(P) Dave Upthegrove, King County Councilmember

Katie Flores, Board Administrator, announced that a quorum of the System Expansion Committee was present at roll call.

#### Report of the Chair

Monthly Contract Report – Chair Balducci announced that the Monthly Contract Report is available for review. The report includes contracts within the CEO’s authority including competitive, proprietary or sole source contracts.

#### CEO Report

Chief Executive Officer Peter M. Rogoff provided the CEO Report.

##### Progress Visits East Link and Lynnwood

Sound Transit is “in the ground” on major construction projects in every subarea with major expansions coming to our taxpayers in 2021, 2022, 2023, and 2024. In the last weeks, CEO Rogoff started visiting field sites to see how the new COVID-19 precautions are impacting operations and construction. He noted that he shared photos showing the tremendous progress to the East Link tunnel portal at Bellevue as well as with the initial shaft work and vertical structures on Lynnwood Link.

##### Fare Enforcement & Recovery Fare

CEO Rogoff echoed what he reported to the Rider Experience and Operations Committee last week, that fares were reinstated on Link and Sounder on Monday, June 1, 2020. Fares were originally suspended on March 21, 2020 in response to the COVID-19 crisis. As Sound Transit reinstates fares, staff is remaining attentive to the public health and safety.

Sound Transit is increasing the ORCA Lift promotion and has offered a temporary Recovery Fare to recognize the economic hardship facing many in the community. The discounted \$1 Link Fare and \$2 Sounder fares are currently available from ticket vending machines and the "Transit Go Ticket" app. The start-up of the Recovery Fare program has gone smoothly, and although the reduced fare has only been available for a little over a week, 19 percent of Link boardings and 16 percent of Sounder boardings have been paid for with the Recovery Fare option. As fare collection begins again, Fare Enforcement Officers are maintaining a safe distance. There are no physical fare inspections at this time. Fare Enforcement Officers just ask that riders show their ORCA card or ticket. There will be no official warnings or citations given until Sound Transit determines it's safe to resume fare enforcement under the revised framework staff was working on before COVID struck. There have been 118 ORCA Lift registrations so far this month, already well beyond April and May numbers, though below the pre-COVID baseline.

### Passing of Paul W. Locke

Mr. Rogoff shared the sad news that Paul W. Locke passed away at the age of 97. Mr. Locke was a fixture in the Sound Transit Boardroom, at City Hall, and at other civic meetings for decades, with passionate calls for efficient public spending and his signature call for automated transit.

In his last years as his mobility declined, he remained independent and still made it to nearly all meetings. True to form, staff was informed that in his last moments he watched the May Board meeting.

## **Public comment**

Committee Chair Balducci noted that due to the Governor's order we are only accepting public comment via email. Board members received comments submitted by the following individuals before the meeting by email.

Martin Westerman

David Morgan

## **Business items**

### For Committee Final Action

Minutes: March 12, 2020, System Expansion Committee meeting

Minutes: April 9, 2020, System Expansion Committee meeting

**The minutes of the March 12, 2020 and April 9, 2020 System Expansion Committee meetings were moved by Boardmember Woodards and seconded by Boardmember Baker. Chair Balducci called for a roll call vote.**

#### Ayes

David Baker  
Dave Upthegrove  
Victoria Woodards  
Claudia Balducci

#### Nays

**It was carried by unanimous vote of the four Boardmembers present that the minutes of the March 12, 2020 and April 9, 2020 System Expansion Committee meetings were approved as presented.**

**For Recommendation to the Board**

Resolution No. R2020-12: Amends the Adopted 2020 Budget by increasing the Hilltop Tacoma Link Extension baseline budget by \$35,400,000 from \$217,346,000 to \$252,746,000 to provide funding required to complete the project to meet the planned revenue service date.

Madeleine Greathouse, Project Director-DECM, DECM-Project Management, provided the Hilltop Tacoma Link Extension Briefing assisted by Ron Lewis, Executive Director of Design, Engineering and Construction Management. She also provided a presentation on the Hilltop Tacoma Link Extension actions, Resolution No. R2020-12, Motion No. M2020-31, Motion No. M2020-32, Motion No. M2020-33 and Motion No. M2020-34 prior to the Committee taking action. Three actions are for Committee final action and two are for recommendation to the full Board.

Since construction began in late 2018, the project has encountered numerous challenges as a result of differing site conditions and obstructions, conflicts, and contaminated materials related to utility relocations, leading to accelerated use of project contingency. In response to those conditions staff informed the Board in December 2019 through Motion No. M2019-122 that a recent risk assessment indicated additional funding was required to complete the Hilltop Tacoma Link Extension.

The proposed budget amendment anticipates providing the required funding to complete construction of the project and represents a 16 percent increase over the baseline budget. The project is 56 percent complete with limited contingencies remaining. The utility work is approximately 82 percent complete. Quantitative risk assessments were performed at regular intervals throughout the progress of the construction work to assess the adequacy of project contingency.

The May 2019, October 2019 and April 2020 risk assessments all indicated a high probability the project would exceed the baseline budget. The construction work is the key contributing factor driving the need for additional project budget. In support of the construction, additional budget is also required for professional services in the design, construction management, and administration phases. In addition to the construction related requests, a planned amendment to the LTK vehicles contract addresses the scope of services required for testing and commissioning of the five new Tacoma Link vehicles. The baseline schedule included nine months project float. While much of that float will be consumed by the extended duration of construction, the revenue service date of May 2022 remains unchanged.

Chair Balducci, asked staff to provide additional information on whether the contractor will meet their small business and disadvantaged business goals and what recourse Sound Transit has to enforce those goals. Ms. Greathouse responded that the information would be provided.

Boardmember Woodards thanked staff for setting up a meeting with Walsh Construction. She said she's looking forward to this course correction, and also voiced her appreciation of the support by her fellow Board members.

Chair Balducci thanked the Sound Transit staff for keeping the Board members well briefing on this topic, she feels comfortable moving forward with these items.

**Resolution No. R2020-12 was moved by Boardmember Woodards and seconded by Boardmember Baker. Chair Balducci called for a roll call vote.**

**Ayes**

David Baker  
Dave Upthegrove  
Victoria Woodards  
Claudia Balducci

**Nays**

**It was carried by unanimous vote of the four Boardmembers present that Resolution No. R2020-12 be forwarded to the Board with a due pass recommendation.**

Motion No. M2020-31: Authorizing the chief executive officer to increase the contract contingency for the Hilltop Tacoma Link Extension construction contract with Walsh Construction Company II LLC in the amount of \$27,400,000 for a new total authorized contract amount not to exceed \$145,409,750 contingent upon Board approval of Resolution No. R2020-12.

**Motion No. M2020-31 was moved by Boardmember Baker and seconded by Boardmember Woodards. Chair Balducci called for a roll call vote.**

**Ayes**

David Baker  
Dave Upthegrove  
Victoria Woodards  
Claudia Balducci

**Nays**

**It was carried by unanimous vote of the four Boardmembers present that Motion No. M2020-31 be forwarded to the Board with a due pass recommendation.**

Motion No. M2020-32: Authorizing the chief executive officer to increase the contract contingency with HDR Engineering Inc. for design services during construction for the Hilltop Tacoma Link Extension in the amount of \$1,000,000 for a new total authorized contract amount not to exceed \$13,297,980 contingent upon Board approval of Resolution No. R2020-12. – **For Committee Final Action**

**Motion No. M2020-32 was moved by Boardmember Woodards and seconded by Boardmember Baker. Chair Balducci called for a roll call vote.**

**Ayes**

David Baker  
Dave Upthegrove  
Victoria Woodards  
Claudia Balducci

**Nays**

**It was carried by unanimous vote of the four Boardmembers present that Motion No. M2020-32 be approved as presented.**

Motion No. M2020-33: Authorizing the chief executive officer to increase the contract contingency with Jacobs Project Management Company for construction management consultant services for the Hilltop Tacoma Link Extension in the amount of \$2,070,000 for a new total authorized contract amount not to exceed \$11,489,490 contingent upon Board approval of Resolution No. R2020-12. – **For Committee Final Action**

**Motion No. M2020-33 was moved by Boardmember Woodards and seconded by Boardmember Baker. Chair Balducci called for a roll call vote.**

**Ayes**

David Baker  
Dave Upthegrove  
Victoria Woodards  
Claudia Balducci

**Nays**

**It was carried by unanimous vote of the four Boardmembers present that Motion No. M2020-33 be approved as presented.**

Motion No. M2020-34: Authorizing the chief executive officer to execute a contract modification with LTK Engineering Services, LLC to provide light rail vehicle engineering and inspection consultant services for the Hilltop Tacoma Link Extension in the amount of \$1,816,194, with a 10 percent contingency of \$181,619 totaling \$1,997,814, for a new total authorized contract amount not to exceed \$19,981,033 contingent upon Board approval of Resolution No. R2020-12. – **For Committee Final Action**

**Motion No. M2020-34 was moved by Boardmember Woodards and seconded by Boardmember Baker. Chair Balducci called for a roll call vote.**

**Ayes**

David Baker  
Dave Upthegrove  
Victoria Woodards  
Claudia Balducci

**Nays**

**It was carried by unanimous vote of the four Boardmembers present that Motion No. M2020-34 be approved as presented.**

Resolution No. R2020-13: Authorizing the chief executive officer to acquire certain real property interests, including acquisition by condemnation to the extent authorized by law, and to reimburse eligible relocation and reestablishment expenses incurred by affected owners and tenants as necessary for the Federal Way Link Extension.

Mike Bulzomi, Deputy Director of Project Delivery, provided the presentation.

**Resolution No. R2020-13 was moved by Boardmember Woodards and seconded by Boardmember Baker. Chair Balducci called for a roll call vote.**

**Ayes**

David Baker  
Dave Upthegrove  
Victoria Woodards  
Claudia Balducci

**Nays**

**It was carried by unanimous vote of the four Boardmembers present that Resolution No. R2020-13 be forwarded to the Board with a due pass recommendation.**

Motion No. M2020-35: Authorizing the chief executive officer to execute a betterment agreement with King County to reimburse Sound Transit for the cost of design and construction services for King County's Eastrail project within the East Link Extension in the amount of \$340,000.

Mike Bell, East Link Senior Executive Project Director introduced Jemae Hoffman, Light Rail Development Manager, who provided the presentation and responded to Boardmember questions.

Chair Balducci noted that this site is a historically significant site for the city, this action would help honor that history and stated that in many ways this is a good partnership.

**Motion No. M2020-35 was moved by Boardmember Baker and seconded by Boardmember Woodards. Chair Balducci called for a roll call vote.**

**Ayes**

David Baker  
Dave Upthegrove  
Victoria Woodards  
Claudia Balducci

**Nays**

**It was carried by unanimous vote of the four Boardmembers present that Motion No. M2020-35 be forwarded to the Board with a due pass recommendation.**

**Reports to the committee**

None.

**Executive session**

None.

**Other business**

None.

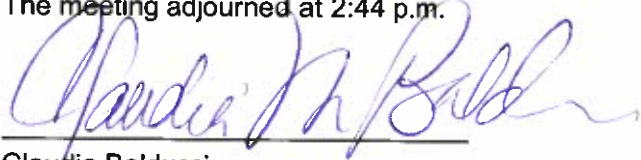
**Next meeting**

Thursday, July 9, 2020  
1:30 to 4:00 p.m.  
WebEx Event

Committee Chair Balducci noted that if the committee is not able to have an in-person meeting, a virtual meeting will be held. Information will be provided on the Sound Transit website.

**Adjourn**

The meeting adjourned at 2:44 p.m.



Claudia Balducci  
System Expansion Committee Chair

ATTEST:



Kathryn Flores  
Board Administrator

APPROVED on July 9, 2020, TW