



Motion No. M2020-16

System Expansion Transit Integration Agreement with Community Transit

| Meeting: | Date: | Type of action: | Staff contact: |
|-------------------------|--------------------------|------------------------------------|--|
| Committee name Board | 02/13/2020 02/27/2020 | Recommend to Board Final action | Don Billen, Executive Director, PEPD Alex Krieg, Deputy Director – Planning & Integration |

Proposed action

Authorizes the chief executive officer to execute a system expansion transit integration agreement with the Snohomish County Public Transportation Benefit Area Corporation (Community Transit) in support of coordinated capital facility and service planning in Sound Transit projects.

Key features summary

- This action authorizes the CEO to enter into a system expansion transit integration agreement with Community Transit. As a tool to support the ST3 System Expansion Implementation Plan, the agreement allows for task orders to be executed in order to facilitate coordination of capital facility and service planning for Sound Transit capital projects that will be served by Community Transit's local service.
- Specifically, the agreement:
 - Provides funding via task order over an initial two-year period to support Community Transit staffing to provide service integration and capital facility planning support during all phases of Sound Transit's capital project development process;
 - Enables Community Transit to commit and provide regular, timely, and coordinated support for Sound Transit projects, strengthening intermodal integration and facility design during project development, which should minimize changes during design and construction; and
 - Includes options to add tasks, budget, and duration, per task order and approval of both parties.
- Task orders executed under this agreement will be executed within the CEO's authority and will not be brought to the Board.
- Community Transit will provide project management and additional staff support at their cost.
- The Board approved similar agreements with King County Metro and Pierce Transit in 2018 and 2019 respectively.

Background

Achieving seamless connections for transit customers is a core goal of both Sound Transit and Community Transit facility planning and service delivery to the public. Sound Transit's capital program, and especially the ST3 program, has increased the need for Community Transit participation in Sound Transit's project development activities. Past experience, especially with partner agencies like King County Metro, shows that having Community Transit staff actively involved in Sound Transit projects early in and throughout project development improves intermodal integration. Regular, timely, and

coordinated participation by Community Transit earlier in Sound Transit's project development is expected to lead to better and more durable transit integration decisions, and reduce the risks of later changes that negatively impact Sound Transit project costs and schedules. This agreement is modeled off similar agreements in place with King County Metro and Pierce Transit.

Fiscal information

There is no direct fiscal impact associated with the proposed action. However, the system expansion transit integration agreement with Community Transit will be executed by task order and will have fiscal impacts. Task orders resulting from the agreement are expected to be within the authority of the CEO per Resolution No. R2018-40 and will be funded using the ST3 System Planning program budget.

Disadvantaged and small business participation

Not applicable to this action.

Public involvement

Not applicable to this action.

Time constraints

A one-month delay would not create a significant impact to planning efforts.

Prior Board/Committee actions

Motion No. M2019-90: Authorized the chief executive officer to execute a system expansion transit integration agreement with Pierce Transit in support of coordinated capital facility and service planning in ST3 projects.

Motion No. M2018-31: Authorized the chief executive officer to execute a partnership agreement and initial task order with King County Metro to provide project development support services in the amount of \$860,000, with a 10% contingency of \$86,000 for a total authorized amount not to exceed \$946,000.

Environmental review – KH 2/5/20

Legal review – NM 2/7/20



Motion No. M2020-16

A motion of the Board of the Central Puget Sound Regional Transit Authority authorizing the chief executive officer to execute a system expansion transit integration agreement with the Snohomish County Public Transportation Benefit Area Corporation (Community Transit) in support of coordinated capital facility and service planning in Sound Transit projects.

Background

Achieving seamless connections for transit customers is a core goal of both Sound Transit and Community Transit facility planning and service delivery to the public. Sound Transit's capital program, and especially the ST3 program, has increased the need for Community Transit participation in Sound Transit's project development activities. Past experience, especially with partner agencies like King County Metro, shows that having Community Transit staff actively involved in Sound Transit projects early in and throughout project development improves intermodal integration. Regular, timely, and coordinated participation by Community Transit earlier in Sound Transit's project development is expected to lead to better and more durable transit integration decisions, and reduce the risks of later changes that negatively impact Sound Transit project costs and schedules. This agreement is modeled off similar agreements in place with King County Metro and Pierce Transit.

This action authorizes the CEO to enter into a system expansion transit integration agreement with Community Transit. As a tool to support the ST3 System Expansion Implementation Plan, the agreement allows for task orders to be executed in order to facilitate coordination of capital facility and service planning for Sound Transit capital projects that will be served by Community Transit's local service.

Specifically, the agreement:

- Provides funding via task order over an initial two-year period to support Community Transit staffing to provide service integration and capital facility planning support during all phases of Sound Transit's capital project development process;
- Enables Community Transit to commit and provide regular, timely, and coordinated support for Sound Transit projects, strengthening intermodal integration and facility design during project development, which should minimize changes during design and construction; and
- Includes options to add tasks, budget, and duration, per task order and approval of both parties.

Community Transit will provide project management and additional staff support at their cost.

Task orders executed under this agreement will be executed within the CEO's authority and will not be brought to the Board. The Board approved similar agreements with King County Metro and Pierce Transit in 2018 and 2019 respectively.

Motion

It is hereby moved by the Board of the Central Puget Sound Regional Transit Authority that the chief executive officer is authorized to execute a system expansion transit integration agreement with the Snohomish County Public Transportation Benefit Area Corporation (Community Transit) in support of coordinated capital facility and service planning in Sound Transit projects.

APPROVED by the Board of the Central Puget Sound Regional Transit Authority at a regular meeting thereof held on February 27, 2020.



Paul Roberts
Board Vice Chair

Attest:



Kathryn Flores
Board Administrator