



## Motion No. M2024-37

### Reimbursement Agreement with the City of Lynnwood for the Everett Link Extension and Operations and Maintenance Facility North

Meeting:	Date:	Type of action:	Staff contact:
System Expansion Committee Board	06/13/2024 06/27/2024	Recommend to Board Final action	Terri Mestas, Deputy CEO, Chief Mega Capital Programs Officer Chelsea Levy, Acting PEPD Executive Director <b>Eric Widstrand, North Corridor Development Director</b>

### Proposed action

Authorizes the chief executive officer to execute a Project Administration Agreement with the City of Lynnwood for the Everett Link Extension and OMF North project.

### Key features summary

- The Everett Link Extension and OMF North project will expand Link light rail service in the City of Lynnwood. City involvement in project planning is critical to the successful and timely delivery of the project.
- In 2023, the Board approved Motion No. M2023-14 authorizing a Partnering Agreement with the City of Everett, the City of Lynnwood, Snohomish County, Community Transit and Sound Transit to document and confirm a mutual understanding of general terms and conditions to advance the implementation of the Project.
- This action would authorize a Project Administration Agreement to address the commitment in the Partnering Agreement for the Parties to negotiate an agreement to provide reimbursement to the City for the costs of certain services and products related to the project.
- Following execution of a Project Administration Agreement with the City, the parties will execute one or more task orders consistent with the agreement, not to exceed the CEO's delegated signature authority of \$10,000,000.
- The Lynnwood City Council approved the execution of this agreement on May 28, 2024.

### Background

The Everett Link Extension (EVLE) and Operations and Maintenance Facility (OMF) North project is part of the ST3 Plan, funding for which was approved by voters in 2016. The EVLE ST3 representative alignment extends Link light rail transit approximately 16 miles from Lynnwood City Center station to Everett Station. The representative project includes six stations; one unfunded provisional station; two parking facilities; OMF North; and allowances for system access, sustainability, and transit-oriented development. The Board adopted target schedule for the project is 2037; the affordable schedule is 2037 to SW Everett Industrial Center and 2041 to Everett Station. A Quantitative Risk Assessment conducted in Q2 2023 showed comparative cost estimates trending higher than the current Financial Plan value.

In June of 2023, after completion of the alternatives development phase of the project and a public scoping period, the Board identified preferred alternative(s) and other alternatives to be studied in a Draft Environmental Impact Statement.

In August of 2023, the City of Everett, the City of Lynnwood, Snohomish County, Community Transit and Sound Transit executed a Partnering Agreement for the Project, following Board approval of Motion M2023-14 in February of 2023.

The Project Administration Agreement with the City of Lynnwood addresses the commitment in Section 23 of the Partnering Agreement for the Parties to work cooperatively to establish an agreement to provide reimbursement to the City for costs of certain services and products related to the Project.

Sound Transit will reimburse City staff time for activities that include, but are not limited to:

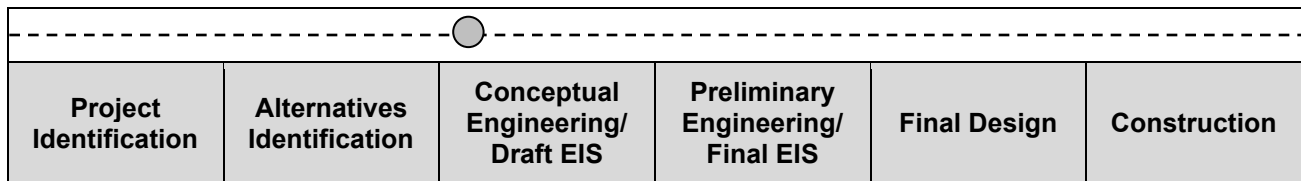
- Streamlined right-of-way review and approval services,
- Expedited permit reviews and approvals,
- Active participation in regular project development workshops, design discussions and other planning efforts,
- Concurrence furthering project implementation,
- Responding to requests for data, reports and studies; and,
- Any tasks that Sound Transit asks the City to complete on a shorter schedule than the City would otherwise follow.

Sound Transit will not reimburse the City for time spent on tasks that fall under the ordinary course of business such as review of the Draft and Final Environmental Impact Statements.

The Sound Transit partnering process with the City is consistent with the System Expansion Implementation Plan. The agreement has been reviewed and approved by Sound Transit and City staff.

Following execution of a Project Administration Agreement with the City, the parties will execute one or more task orders, the total value of which shall not exceed the CEO's \$10,000,000 delegated signature authority.

**Project status**



Projected completion date for Conceptual Engineering/Draft EIS: Q2 2026

Project scope, schedule and budget summary are located on page 47 of the April 2024 Agency Progress Report.

**Fiscal information**

Although there is no direct or immediate fiscal action associated with the proposed action, there may be fiscal impacts as the project progresses. Those impacts will be addressed during future actions as they are presented.

The Project Administration Agreement described in this proposed action will be assigned on a task order basis. Funding for the task orders will come from existing, board-approved capital projects. As services

will be rendered on an as needed basis, cost distribution will be determined as each task order is executed.

### **Disadvantaged and small business participation**

Not applicable to this action.

### **Public involvement**

Not applicable to this action.

### **Time constraints**

A one-month delay would not create a significant impact to the project schedule.

### **Prior Board/Committee actions**

Motion No. M2023-14: Authorized the chief executive officer to execute a Multi-Jurisdictional Partnering Agreement with the Cities of Everett and Lynnwood, Snohomish County and Community Transit for the Everett Link Extension and Operations & Maintenance Facility North project.

Motion No. M2023-47: Identified Preferred Alternative(s) and other alternatives for Study in a Draft Environmental Impact Statement for the Everett Link Extension and Operations and Maintenance Facility (OMF) North.

---

**Environmental review** – KH 5/28/24

**Legal review** – JN 6/3/24



## Motion No. M2024-37

A motion of the Board of the Central Puget Sound Regional Transit Authority authorizing the chief executive officer to execute a Project Administration Agreement with the City of Lynnwood for the Everett Link Extension and OMF North project.

### Background

The Everett Link Extension (EVLE) and Operations and Maintenance Facility (OMF) North project is part of the ST3 Plan, funding for which was approved by voters in 2016. The EVLE ST3 representative alignment extends Link light rail transit approximately 16 miles from Lynnwood City Center station to Everett Station. The representative project includes six stations; one unfunded provisional station; two parking facilities; OMF North; and allowances for system access, sustainability, and transit-oriented development. The Board adopted target schedule for the project is 2037; the affordable schedule is 2037 to SW Everett Industrial Center and 2041 to Everett Station. A Quantitative Risk Assessment conducted in Q2 2023 showed comparative cost estimates trending higher than the current Financial Plan value.

In June of 2023, after completion of the alternatives development phase of the project and a public scoping period, the Board identified preferred alternative(s) and other alternatives to be studied in a Draft Environmental Impact Statement.

In August of 2023, the City of Everett, the City of Lynnwood, Snohomish County, Community Transit and Sound Transit executed a Partnering Agreement for the Project, following Board approval of Motion M2023-14 in February of 2023.

The Project Administration Agreement with the City of Lynnwood addresses the commitment in Section 23 of the Partnering Agreement for the Parties to work cooperatively to establish an agreement to provide reimbursement to the City for costs of certain services and products related to the Project.

Sound Transit will reimburse City staff time for activities that include, but are not limited to:

- Streamlined right-of-way review and approval services,
- Expedited permit reviews and approvals,
- Active participation in regular project development workshops, design discussions and other planning efforts,
- Concurrence furthering project implementation,
- Responding to requests for data, reports and studies; and,
- Any tasks that Sound Transit asks the City to complete on a shorter schedule than the City would otherwise follow.

Sound Transit will not reimburse the City for time spent on tasks that fall under the ordinary course of business such as review of the Draft and Final Environmental Impact Statements.

The Sound Transit partnering process with the City is consistent with the System Expansion Implementation Plan. The agreement has been reviewed and approved by Sound Transit and City staff.

Following execution of a Project Administration Agreement with the City, the parties will execute one or more task orders, the total value of which shall not exceed the CEO's \$10,000,000 delegated signature authority.

The Everett Link Extension and OMF North project will expand Link light rail service in the City of Lynnwood. City involvement in project planning is critical to the successful and timely delivery of the project.

In 2023, the Board approved Motion No. M2023-14 authorizing a Partnering Agreement with the City of Everett, the City of Lynnwood, Snohomish County, Community Transit and Sound Transit to document and confirm a mutual understanding of general terms and conditions to advance the implementation of the Project.

This action would authorize a Project Administration Agreement to address the commitment in the Partnering Agreement for the Parties to negotiate an agreement to provide reimbursement to the City for the costs of certain services and products related to the project.

Following execution of a Project Administration Agreement with the City, the parties will execute one or more task orders consistent with the agreement, not to exceed the CEO's delegated signature authority of \$10,000,000.

The Lynnwood City Council approved the execution of this agreement on May 28, 2024.

## Motion

It is hereby moved by the Board of the Central Puget Sound Regional Transit Authority that the chief executive officer is authorized to execute a Project Administration Agreement with the City of Lynnwood for the Everett Link Extension and OMF North project.

APPROVED by the Board of the Central Puget Sound Regional Transit Authority at a regular meeting thereof held on June 27, 2024.



Dow Constantine  
Board Chair

### Attest:



Kathryn Flores  
Board Administrator