

Technical Advisory Group Recommendations Implementation Update

*System Expansion Committee
3/14/24*



Why we are here

- Provide monthly status update on agency staff implementation of Technical Advisory Group (TAG) recommendations.
- Review the TAG Action plan, timelines, and recent activity.
- No decision or action by the Board requested today.

Summary of TAG recommendations

CEO Sparrman: We are unequivocally committed to creatively, effectively, and urgently implementing the TAG recommendations.

Recommendation 1:

- Rebuild trust and clarify Board and staff roles and responsibilities.

Recommendation 2:

- Introduce an experienced megaproject capital program executive team.

Recommendations 3 & 4:

- Internal improvements, including accelerating decision-making and applying industry best practices to reduce unnecessary process.

Recommendation 5:

- Strengthen and enforce an agency betterments policy.

Recommendation 6:

- Engage the FTA as a delivery partner equally invested in delivering regional transit.

Recommendation 1

Rebuild trust and clarify the roles and responsibilities of the ST Board & Staff

March/End of Q1

- Staff report template, with staff recommendations and cost and schedule impacts, will be presented for feedback.
- Begin Board engagement to develop a programmatic workplan focused on system-wide issues and decisions.

End of Q2 2024

- Engage the Board to finalize a workplan focusing on systemwide issues and decisions.
- Implement cost and schedule impact analysis to staff reports and recommendations.

Key Progress Updates

- CEO Sparrman eliminated a previous internal policy requiring CEO signature authority on a high volume of contracts, empowering appropriate levels of staff to move forward with contract execution.
- Successful Board Retreat, focused on regional support and collaboration.

Recommendation 2

Introduce an experienced megaproject capital program executive team.

March/End of Q1

- Complete offer and contract negotiation for new DCEO – Mega Capital Projects.
- Post ST2 & ST3 Deputy Executive Director positions and formally begin recruiting.
- CEO will develop proposal for organizational refinement.

End of Q2 2024

- Complete recruitment and interview process for Deputy Executive Director positions.
- Implement new organizational framework.

Key Progress Update

- CEO completed an internal review of Agency organizational structure.
- Interview process continues for DCEO – Mega Capital Projects Delivery.

Recommendations 3 & 4

Internal improvements

March/End of Q1

- Implementation and reporting set in motion for 30-day invoice processing.
- Set agency-wide expectations on new processes, including clarity on roles with resident engineers, 60-day change order processing and 120-day project closeout for A&E contracts.
- Implement additional changes to the internal Change Control Board.

End of Q2 2024

- Conduct training and introduce system refinements related to invoice processing, change order processing and contract closeout.

Key progress update

- First round of reforms complete for the internal Change Control Board to streamline its scope and processes to empower project teams.

Recommendation 5

Strengthen and enforce an agency betterment policy.

March/End of Q1

- Draft Scope Control Policy to consolidate agency betterments policies from across the agency and propose to Board for consideration.
- Incorporate Board feedback on the proposed policy.
- Station Design Standards consultant transmitted Task 2 technical report on inventory and an evaluation of existing issues and concerns.

End of Q2 2024

- Subject to Board concurrence, pass updated Scope Control Policy and begin integration of betterments policy into projects.

Key progress updates

- Board leadership and TAG briefed on final policy memo, informing the drafting of the updated Scope Control Policy.

Recommendation 6

Engage the FTA as a delivery partner equally invested in delivering regional transit.

March/End of Q1

- FEIS schedules will be finalized of OMF South, WSLE and BLE.

End of Q2 2024

- CEO will lead ongoing relationship building with regional administration and national FTA leadership in Washington D.C.

Key progress update

- Review of the FTA/ST relationship map completed to inform ongoing planning to streamline the respective agencies' collaboration.

Thank you.



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