

## Motion No. M2026-07

### Contract with Insight Public Sector, Inc. for Microsoft Software, Support and Maintenance Services

| Meeting:                                  | Date:      | Type of action: |
|-------------------------------------------|------------|-----------------|
| Rider Experience and Operations Committee | 02/05/2026 | Final Action    |

| Staff name: | Staff title:                                                   |
|-------------|----------------------------------------------------------------|
| Randi Levin | Chief Information Officer, Finance and Business Administration |

### Proposed action

Authorizes the chief executive officer to execute a contract modification with Insight Public Sector, Inc. to provide additional Microsoft software, support, and related maintenance services in the amount of \$8,400,000, for a new total authorized contract amount not to exceed \$18,255,000 plus applicable taxes.

### Key features summary

- This is a cooperative purchasing agreement based on the NASPO ValuePoint Master Agreement with Insight Public Sector, Inc. (Insight).
- The competitively procured NASPO contract has been executed through April 2027. This action would fund the contract through the current term.
- Microsoft software and services are provided to agency employees and consulting staff for existing and future approved agency projects. Sound Transit requires additional licensing and services due to significant growth of the agency user base, expansion of our use of Azure cloud services to enable resiliency and transforming our businesses through a new enterprise data platform and AI technologies.
- The competitively procured NASPO contract provides a variety of Microsoft software and services offered in the technology catalog, including:
  - Licenses and services for software, cloud storage, cloud computing services, and technical support such as - Exchange/email, Teams, SharePoint, Office (Outlook, Word, PowerPoint, Excel, etc.) Power Platform (Power Applications, Power Automate, Power BI), Teams Conference Rooms, Copilot, Azure, Dynamics Customer Relationship Management (CRM), as well as storage for SharePoint and Dataverse, and software licensing for Bing Maps used for ST.org, GitHub code repository/automation tools and enterprise data platform Azure Databricks.
- The estimated applicable sales tax for the modification is \$667,730. The total estimated applicable sales tax for the contract with modification is \$ 1,335,460.

### Background

Insight's competitive pricing has allowed Sound Transit to purchase Microsoft software, related maintenance, and services, to meet the agency's needs and maximize the agency's overall budget for

these purchases. The NASPO ValuePoint Master Agreement No. CTR060025 allows Sound Transit to take advantage of a significant discount afforded by this cooperative procurement mechanism.

## **Procurement information**

This is a Cooperative Purchasing Contract utilizing and subject to NASPO ValuePoint Master Agreement No. CTR060025. NASPOs' lead agency, Arizona Department of Administration, conducted a competitive solicitation through a Request for Proposal (RFP) published on September 10, 2020, and awarded to Insight on April 25, 2022, for a five-year initial term with two optional one-year extensions. The current contract expires on April 24, 2027. This contract has rigorous supplier commitments to ensure supplier partners offer their best supplier government pricing, which allows Sound Transit to negotiate even greater discounts than stated contract minimums.

## **Fiscal information**

The software and maintenance services contract described in this proposed action will be assigned on an as-needed basis. Funding for the on-call services will come from existing board approved projects and department budgets, for a total authorized amount not to exceed \$19,590,460, including estimated applicable taxes. Funding is covered in the current approved budget and reasonably assumed in the forecast based on the existing Long Range Financial Plan.

## **Disadvantaged and small business participation**

Sound Transit promotes and encourages small business participation. Small business goals are based upon an examination of subcontracting opportunities contained in the work of this contract and the number of small businesses available to perform such subcontracting work.

Because this contract is a Cooperative Purchasing Contract, goals for participation were not established by Sound Transit.

## **Public involvement**

Not applicable to this action.

## **Time constraints**

A one-month delay would have an impact on support services from the vendor.

## **Prior Board/Committee actions**

Concurrence Review and Approvals authorized by Resolution 2023-30 on 3/20/2025 – Execute a modification to PO 209493 OB in the amount of an additional \$855,000.00 with the vendor Insight Public Sector, Inc. to provide additional Microsoft software support and maintenance services for Sound Transit's Information Technology (IT) Department for a new total authorized contract amount not to exceed \$9,855,000.00 plus applicable taxes.

Motion No. M2023-97 – Authorized the chief executive officer to execute a contract with Insight Public Sector, Inc. to provide general software, Microsoft software, and related maintenance services in the amount of \$9,000,000, plus applicable taxes.

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**Environmental review** – KH 1/20/26

**Legal review** – DLM 2/3/26

## **Motion No. M2026-07**

A motion of the Rider Experience and Operations Committee of the Central Puget Sound Regional Transit Authority authorizing the chief executive officer to execute a contract modification with Insight Public Sector, Inc. to provide additional Microsoft software, support, and related maintenance services in the amount of \$8,400,000, for a new total authorized contract amount not to exceed \$18,255,000 plus applicable taxes.

### **Background**

Insight's competitive pricing has allowed Sound Transit to purchase Microsoft software, related maintenance, and services, to meet the agency's needs and maximize the agency's overall budget for these purchases. The NASPO ValuePoint Master Agreement No. CTR060025 allows Sound Transit to take advantage of a significant discount afforded by this cooperative procurement mechanism.

This is a cooperative purchasing agreement based on the NASPO ValuePoint Master Agreement with Insight Public Sector, Inc. (Insight).

The competitively procured NASPO contract has been executed through April 2027. This action would fund the contract through the current term.

Microsoft software and services are provided to agency employees and consulting staff for existing and future approved agency projects. Sound Transit requires additional licensing and services due to significant growth of the agency user base, expansion of our use of Azure cloud services to enable resiliency and transforming our businesses through a new enterprise data platform and AI technologies.

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- Licenses and services for software, cloud storage, cloud computing services, and technical support such as - Exchange/email, Teams, SharePoint, Office (Outlook, Word, PowerPoint, Excel, etc.) Power Platform (Power Applications, Power Automate, Power BI), Teams Conference Rooms, Copilot, Azure, Dynamics Customer Relationship Management (CRM), as well as storage for SharePoint and Dataverse, and software licensing for Bing Maps used for ST.org, GitHub code repository/automation tools and enterprise data platform Azure Databricks.

The estimated applicable sales tax for the modification is \$667,730. The total estimated applicable sales tax for the contract with modification is \$ 1,335,460.

## Motion

It is hereby moved by the Rider Experience and Operations Committee of the Central Puget Sound Regional Transit Authority that the chief executive officer is authorized to execute a contract modification with Insight Public Sector, Inc. to provide additional Microsoft software, support, and related maintenance services in the amount of \$8,400,000, for a new total authorized contract amount not to exceed \$18,255,000 plus applicable taxes.

APPROVED by the Rider Experience and Operations Committee of the Central Puget Sound Regional Transit Authority at a regular meeting thereof held on February 5, 2026.

A handwritten signature in black ink, reading "Kristina L Walker", written over a horizontal line.

Kristina Walker  
Rider Experience and Operations Committee Chair

## Attest:

A handwritten signature in blue ink, reading "Katie Flores", written over a horizontal line.

Katie Flores,  
Board Administrator